

# Public Document Pack



County Hall  
Rhadyr  
Usk  
NP15 1GA

Wednesday, 11 April 2018

## Notice of meeting

### County Council

**Thursday, 19th April, 2018 at 5.00 pm,  
Council Chamber, County Hall, The Rhadyr, Usk, NP15 1GA**

### AGENDA

*Prayers will be said prior to the Council meeting at 1.55pm. All members are welcome to join the Chairman for prayers should they wish to do.*

Item No	Item	Pages
1.	Apologies for absence	
2.	Declarations of interest	
3.	Chairman's Announcement and receipt of petitions	1 - 2
4.	Public Open Forum	
5.	To confirm the minutes of the meetings of County Council:	
5.1.	6th March 2018	3 - 12
5.2.	19th March 2018	13 - 16
6.	To receive the minutes of the Public Service Board 30th January 2018	17 - 22
7.	To receive the minutes of Democratic Services Committee 15th January 2018	23 - 26
8.	To receive the minutes of Audit Committee 11th January 2018	27 - 34
9.	To note the County Council Action List	35 - 36
10.	Report of the Chief Officer for Children and Young People:	
10.1.	Annual Report of the Chief Officer for Children and Young People	37 - 94

<b>11.</b>	<b>Reports of the Deputy Chief Executive, Chief Officer for Enterprise</b>	
<b>11.1.</b>	<b>Council diary of meetings for 2018/19</b>	95 - 110
<b>11.2.</b>	<b>Bryn y Cwm Area Committee Name Change</b>	111 - 114
<b>12.</b>	<b>Members Questions:</b>	
<b>12.1.</b>	<b>From County Councillor P. Pavia to County Councillor R. John</b>	
	Will the Cabinet Member for Education provide an update on the development of Authority's Welsh in Education Strategic Plan?	
<b>12.2.</b>	<b>From County Councillor P. Pavia to County Councillor P. Jones</b>	
	Will the Cabinet Member for Social Care and Health make a statement regarding Aneurin Bevan Health Board's decision to withdraw Older Adult Mental Health inpatient provision from the County?	
<b>12.3.</b>	<b>From County Councillor P. Pavia to County Councillor P. Fox</b>	
	Will the Leader of the Council make a statement following the launch of the Welsh Government's Green Paper on Local Government reform?	

**Paul Matthews**

**Chief Executive / Prif Weithredwr**

MONMOUTHSHIRE COUNTY COUNCIL  
CYNGOR SIR FYNWY

THE CONSTITUTION OF THE COMMITTEE IS AS FOLLOWS:

County Councillors:

D. Batrouni  
D. Blakebrough  
M. Powell  
V. Smith  
P. Clarke  
D. Dovey  
A. Easson  
R. Edwards  
D. Evans  
P.A. Fox  
R.J.W. Greenland  
L. Guppy  
R. Harris  
J. Higginson  
G. Howard  
S. Howarth  
D. Jones  
P. Jones  
S. Jones  
S.B. Jones  
P. Jordan  
P. Murphy  
B. Strong  
F. Taylor  
A. Watts  
A. Webb  
K. Williams  
J.Becker  
L.Brown  
A.Davies  
L.Dymock  
M.Feakins  
M.Groucutt  
R.John  
L.Jones  
M.Lane  
P.Pavia  
J.Pratt  
R.Roden  
T.Thomas  
J.Treharne  
J.Watkins  
S. Woodhouse

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**Welsh Language**

The Council welcomes contributions from members of the public through the medium of Welsh or English. We respectfully ask that you provide us with adequate notice to accommodate your needs.

# Aims and Values of Monmouthshire County Council

## Our purpose

Building Sustainable and Resilient Communities

### Objectives we are working towards

- Giving people the best possible start in life
- A thriving and connected county
- Maximise the Potential of the natural and built environment
- Lifelong well-being
- A future focused council

## Our Values

**Openness.** We are open and honest. People have the chance to get involved in decisions that affect them, tell us what matters and do things for themselves/their communities. If we cannot do something to help, we'll say so; if it will take a while to get the answer we'll explain why; if we can't answer immediately we'll try to connect you to the people who can help – building trust and engagement is a key foundation.

**Fairness.** We provide fair chances, to help people and communities thrive. If something does not seem fair, we will listen and help explain why. We will always try to treat everyone fairly and consistently. We cannot always make everyone happy, but will commit to listening and explaining why we did what we did.

**Flexibility.** We will continue to change and be flexible to enable delivery of the most effective and efficient services. This means a genuine commitment to working with everyone to embrace new ways of working.

**Teamwork.** We will work with you and our partners to support and inspire everyone to get involved so we can achieve great things together. We don't see ourselves as the 'fixers' or problem-solvers, but we will make the best of the ideas, assets and resources available to make sure we do the things that most positively impact our people and places.



## Chairman's Report 22<sup>nd</sup> February – 7<sup>th</sup> April

Thursday 22 <sup>nd</sup> February 7 p.m.	Abergavenny Pantomime Company - Production of 'Jack & the Beanstalk' Borough Theatre, Abergavenny
Friday 23 <sup>rd</sup> February 12 noon	Meet Commander Ian Feasey of HMS Monmouth The Mayor's Parlour, Shire Hall, Monmouth
Tuesday 27 <sup>th</sup> February 6 p.m.	Launch of Cardiff School of Technologies The Senedd, Cardiff Bay
Monday 12 <sup>th</sup> March 7 p.m.	Torfaen Spring Showcase Concert Pontypool Active Living Centre, Pontypool
<b>Tuesday 13<sup>th</sup> March</b>	<b>Gwent Music – Chairman's Charity Showcase Chepstow Leisure Centre</b>
Wednesday 14 <sup>th</sup> March 8.30 a.m.	Opening of New Morrison's Store Park Road, Abergavenny
Friday 16 <sup>th</sup> March 7 p.m.	Haberdashers' Monmouth School – Production of 'Les Misérables' The Blake Theatre, Monmouth
Tuesday 20 <sup>th</sup> March 2 p.m.	ELSAs Graduation Awards presentation Innovation House, Magor
Friday 23 <sup>rd</sup> March 7 for 7.30 p.m.	Vale of Glamorgan - Charity Dinner Dance Art Central Gallery, The Town Hall, Barry
Saturday 24 <sup>th</sup> March 10 a.m.	Gwent High Sheriffs 'Community Fund 'Your Voice, Your Choice' Grant Giving 2018 Penallta House, Tredomen Park, Ystrad Mynach
Tuesday 27 <sup>th</sup> March 7.30 p.m.	Haberdashers' Monmouth Schools Choral and Orchestral Concert Wyastone Concert Hall, Monmouth
Thursday 29 <sup>th</sup> March 3 p.m.	The High Sheriff of Gwent in Nomination – Declaration of Office HM Coroner's Court, Civic Centre, Newport
Thursday 5 <sup>th</sup> April 7 p.m.	A4B – St David's Day Concert Borough Theatre, Abergavenny
<b>Thursday 5<sup>th</sup> April</b>	<b>Citizenship Ceremony</b>
Friday 6 <sup>th</sup> April 7 p.m.	Powys County Council – Civic Heads Dinner Caer Beris, Builth Wells
Saturday 7 <sup>th</sup> April 7 p.m.	Caldicot Male Voice Choir – Annual Concert Caldicot Leisure Centre

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# Public Document Pack Agenda Item 5a

## MONMOUTHSHIRE COUNTY COUNCIL

Minutes of the meeting of County Council held  
on Tuesday, 6th March, 2018 at 10.00 am

**PRESENT:** County Councillor M. Powell (Chairman)

County Councillors: D. Batrouni, V. Smith, D. Dovey, A. Easson, D. Evans, P.A. Fox, R.J.W. Greenland, L. Guppy, R. Harris, J. Higginson, G. Howard, S. Howarth, D. Jones, P. Jones, S. Jones, S.B. Jones, P. Jordan, P. Murphy, B. Strong, F. Taylor, A. Webb, K. Williams, L. Brown, A. Davies, M. Feakins, M. Groucutt, R. John, L. Jones, M. Lane, P. Pavia, J. Pratt, R. Roden, T. Thomas, J. Treharne, J. Watkins and S. Woodhouse

### **OFFICERS IN ATTENDANCE:**

Paul Matthews	Chief Executive
Kellie Beirne	Deputy Chief Executive
Peter Davies	Chief Officer, Resources
Roger Hoggins	Head of Operations
Will McLean	Chief Officer for Children and Young People
Robert Tranter	Head of Legal Services & Monitoring Officer
Nicola Perry	Senior Democracy Officer

### **APOLOGIES:**

County Councillors D. Blakebrough, P. Clarke, R. Edwards, A. Watts, J. Becker and L. Dymock

#### **2. Public Open Forum**

There were no matters for the public open forum.

#### **3. Chairman's Announcement and Receipt of Petitions**

Members commended staff, contractors and volunteers for their efforts during the period of heavy snow.

Councillor Sara Jones presented a petition signed by 684 residents of the Severside area urging MCC to provide a footpath between Undy and Rogiet to allow a safe commute for the public.

#### **4. Declarations of interest**

County Councillor F. Taylor declared a personal, non-prejudicial interest in relation to items 9.1 and 10.1 as an independent member of Aneurin Bevan University Health Board.

County Council P. Pavia declared a personal, non-prejudicial interest in relation to item 8.1 and 8.2 as the Chair of Governors of St. Mary's Catholic Primary School, and item 10.1 as Research and Policy Lead, ADSS Cymru.

#### **5. To confirm the minutes of the meeting held on 18th January 2018**

The minutes of the meeting of County Council held on 18<sup>th</sup> January 2018 were agreed as an accurate record and signed by the Chair.

## **MONMOUTHSHIRE COUNTY COUNCIL**

### **Minutes of the meeting of County Council held on Tuesday, 6th March, 2018 at 10.00 am**

#### **6. To confirm the minutes of the Extraordinary Meeting held on 15th February 2018**

The minutes of the meeting of County Council held on 15<sup>th</sup> February 2018 were agreed as an accurate record and signed by the Chair.

#### **7. To note the County Council Action List**

We noted the action list.

Feedback from the Period Poverty task group was provided.

#### **8. Reports of the Chief Officer, Resources:**

##### **8.1. Treasury Management Policy Statement; Strategy Statement including MRP Statement and Investment Strategy and also Prudential Indicators 2018/19**

The Cabinet Member presented the report to set policy and strategies for the 2018/19 financial year which cover treasury and prudential borrowing activities which Council employees must then adhere to. This is to ensure that an appropriate level of care is taken of the Authority's funds and that a prudent budget is set to cover these activities.

During debate the following points were noted:

Clarification was sought around the future financial risks and it was questioned if the information provided was correct. The Cabinet Minister responded there it is always said there is a significant risk with capital receipts as external factors can determine when external receipts are received. Further discussion would be held at the end of the meeting in committee.

**Council resolved to agree the recommendations:**

**That the proposed Treasury Management Policy Statement for 2018/19 (Appendix 1); and proposed Treasury Management Strategy 2018/19 (Appendix 2) including the Investment & Borrowing Strategies & the Minimum Revenue Provision (MRP) Policy Statement in Annex C, be approved together with the Treasury Limits as required by section 3 of the Local Government Act 2003.**

**To approve the use of the Prudential Indicators supplied (full draft list in Appendix 3) in the performance monitoring of the function during 2018-19.**

**That Audit Committee continues to review the Council's Treasury activities on behalf of the Council by receiving the mid-year report and year-end report.**

##### **8.2. Council Tax Resolution 2018/19 and Revenue and Capital Budgets for 2018/19**

The Cabinet Member presented the Council Tax Resolution 2018/19 and Revenue and Capital Budgets for 2018/19. The Council is bound by Statute to specific timescales for Council Tax setting and is also required to make certain defined resolutions. The recommendations that form the major part of this report are designed to comply with those Statutory Provisions. The recommended resolutions also draw together the Council Tax implications of precepts proposed by the Office of Police and Crime Commissioner for Gwent and Town and Community Councils, thereby enabling the

## **MONMOUTHSHIRE COUNTY COUNCIL**

### **Minutes of the meeting of County Council held on Tuesday, 6th March, 2018 at 10.00 am**

County Council to establish its headline Council Tax levels at the various property bands within each Town or Community area.

The opposition stated that schools faced the brunt of cuts and 50% of new proposals relate to children or education in some form.

It was suggested that significant sums of money could be raised by raising premiums on second home properties left vacant for six months, this could potentially refer to 4500 empty houses across Monmouthshire and could possibly raise over £200,000. This process would need a year consultation and could be included in the 2019/20 budget.

It was understood that officers were looking to move

Councillor Batrouni proposed an amendment, to implement:

1. 150% premium on second homes
2. To increase Discretionary Housing Payments by £50,000
3. Get rid of the fees for free school meals
4. Set aside £5000 for period poverty

The amendment was seconded and debate ensued.

The Leader thanked Councillor Batrouni for the amendment and requested further information surrounding DHP.

£5,000 would be set aside for period poverty should that be an outcome from the working group.

It was considered too late in the day to support the amendments, without time for consideration.

Difficulties surrounding pre-school child care were recognised and a 3 month assessment to identify impact was suggested.

Council voted on the amendment. The amendment was defeated.

Debate on the original recommendation ensued:

Disappointment was expressed regarding the cuts to the Highways budget, recent events demonstrating the effectiveness of the services.

The Leader of the Liberal Democrats thanked officers for the balanced budget and recognised the strains and challenges. She asked that there be further budget monitoring and updates provided to enable Council to act proactively.

There were concerns around the engagement process and it was hoped the strategy would be reviewed next year.

## MONMOUTHSHIRE COUNTY COUNCIL

### Minutes of the meeting of County Council held on Tuesday, 6th March, 2018 at 10.00 am

It was asked that the increase in breakfast club fees be monitored and addressed if significant impact.

*County Councillor R. Greenland left the meeting at 12:00*

In response to a question, the Area Committee grants are still available, pending the outcome of the Bryn Y Cwm review.

Monitoring of the proposals will be presented to Scrutiny in the Outturn Reports.

**Upon being put to the vote the recommendation was carried. All Labour Group Members voted against the recommendation:**

- That the revenue and capital estimates for the year 2018/19 as attached in Appendix 1 and 2 be approved.
- That it be noted that, at its meeting on 28<sup>th</sup> February 2018, Cabinet calculated the amounts set out below for the year 2018/19 in accordance with sections 32 and 33 of the [Local Government Finance Act 1992](#) ("the Act"). For information, sections 32 and 33 of the 1992 Act have been extensively amended by Schedule 12 to the [Local Government \(Wales\) Act 1994](#). Both are further amended by the [Local Authorities \(Alteration of Requisite Calculations\) \(Wales\) Regulations 2002](#) (the "2002 regulations") and The Local Authorities (Alteration of Requisite Calculations) (Wales) Regulations 2013. Section 33 is further amended by the [Local Government Reorganisation \(Calculation of Basic Amount of Council Tax\) \(Wales\) Order 1996](#). All necessary legislative and statutory amendments have been taken into account in calculating the following amounts: -

(a) 45,887.85 being the amount calculated by the Council, in accordance with Section 33 of the Act and The Regulations (as amended by Regulations 1999 no. 2935), as its Council Tax base for the year;

(b) Part of the Council's Area, being the amounts calculated by the Council, in accordance with Section 34 of the Act, as the amounts of its Council Tax base for the year for dwellings in those parts of the area to which one or more special items relate:

## MONMOUTHSHIRE COUNTY COUNCIL

### Minutes of the meeting of County Council held on Tuesday, 6th March, 2018 at 10.00 am

Community	Council Tax Base for 2018/19	Community	Council Tax Base for 2018/19
Abergavenny	4,872.31	Llanhennock	286.33
Caerwent	1,115.51	Llanover	815.40
Caldicot	3,973.42	Llantillio Croesenny	461.67
Chepstow	5,499.57	Llantillio Pertholey	1,623.77
Crucorney	748.58	Llantrissant Fawr	258.36
Devauden	650.27	Magor with Undy	2,900.56
Goetre Fawr	1,205.49	Mathern	615.73
Grosmont	508.59	Mitchell Troy	745.66
Gwehelog Fawr	299.67	Monmouth	5,168.63
Llanarth	494.12	Portskewett	1,024.05
Llanbadoc	473.66	Raglan	1,088.34
Llanelly Hill	1,983.30	Rogiet	740.30
Llanfoist Fawr	1,985.14	Shirenewton	759.52
Llangattock Vibon Abel	678.18	St.Arvals	468.02
Llangwm	274.42	Tintern	502.73
Llangybi	549.45	Trellech	1,716.19
		Usk	1,400.91
		<b>Total</b>	<b>45,887.85</b>

- That the following amounts be now calculated by the Council for the year 2018/19 in accordance with Sections 32 to 36 of the Act and sections 47 and 49 of the [Local Government Finance Act 1988](#) (as amended):

(a) £152,920,291 being the aggregate of the amounts the Council estimates for the items set out in Section 32(2) (a) to (d) of the Act less the aggregate of the amounts the Council estimates for the items set out in Section 32 (3) (a) and (c) of the Act calculated by the Council, in accordance with Section 32(4) of the Act, as its budget requirement for the year

(b) £93,268,176 being the aggregate of the sums which the Council estimates will be payable for the year into its Council fund in respect of redistributed non-domestic rates and revenue support grant in accordance with Section 33 (3)

(c) £6,000 being the cost to the authority of discretionary non-domestic rate relief anticipated to be granted (under sections 47 and 49 of the [Local Government Finance Act 1988](#), as amended)

(d) £1,300.09 being the amount at 2.3(a) and 2.3(c) above less the amount at 2.3(b) above, all divided by the amount at 2.2(a) above, calculated by the Council, in accordance with Section 33(1) of the Act, as the basic amount of its Council Tax for the year

(e) £2,676,418 being the aggregate amount of all special items referred to in Section 34 of the Act (Town and Community Precepts)

(f) £1,241.76 being the amount at 2.3(d) above less the result given by dividing the amount at 2.3(e) above by the amount at 2.2(a) above calculated by the Council in accordance with Section 34(2) of the Act, as the basic amounts of its Council Tax for the year for dwellings in those parts of the area to which no special item relates.

(g) Part of the Council's Area, being the amounts of the special item or items relating to dwellings in those parts of the Council's area mentioned above divided in each case by the amounts at 2.2(b) above, calculated by the Council, in accordance with Section 34(3) of the Act, as the basic amounts of its Council Tax for the year for dwellings in those parts of the area to which one or more special items relate:

# MONMOUTHSHIRE COUNTY COUNCIL

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Community Council	Precept Band D Equivalent £'s	Community Council	Precept Band D Equivalent £'s
Abergavenny	75.30	Llanover	14.10
Caerwent	43.03	Llantillio Croesenny	13.00
Caldicot	91.70	Llantillio Pertholey	29.75
Chepstow	115.11	Llantrissant Fawr	20.13
Crucorney	18.70	Magor with Undy	69.14
Devauden	12.55	Mathern	28.91
Goetre Fawr	25.72	Mitchell Troy	16.09
Grosmont	11.80	Monmouth	67.74
Gwehelog Fawr	15.02	Portskewett	29.30
Llanarth	14.17	Raglan	33.93
Llanbadoc	28.56	Rogiet	62.52
Llanelly Hill	46.45	Shirenewton	27.60
Llanfoist Fawr	32.74	St.Arvals	25.58
Llangatock Vibon Abel	13.71	Tintern	30.04
Llangwm	16.40	Trellech	20.39
Llangybi	18.20	Usk	103.97
Llanhennock	19.56		

(h) The County Council Area, being the amounts given by multiplying the amount at 2.3(f) above by the number which, in the proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation Band D calculated by the Council, in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.

Council Tax Band	A	B	C	D	E	F	G	H	I
Proportion	6	7	8	9	11	13	15	18	21
Council Tax Charge	827.84	965.81	1,103.79	1,241.76	1,517.71	1,793.65	2,069.60	2,483.52	2,897.44

(i) Part of the Council's Area, being the amounts given by multiplying the amounts at 2.3(g) and 2.3(h) above by the number which, in the proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation Band D calculated by the Council, in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands: -

#### County Council plus Town/Community Council

	A	B	C	D	E	F	G	H	I
Abergavenny	878.04	1,024.38	1,170.72	1,317.06	1,609.74	1,902.42	2,195.10	2,634.12	3,073.14
Caerwent	856.53	999.28	1,142.04	1,284.79	1,570.30	1,855.80	2,141.32	2,569.58	2,997.84
Caldicot	888.97	1,037.13	1,185.30	1,333.46	1,629.79	1,926.11	2,222.43	2,666.92	3,111.41
Chepstow	904.58	1,055.34	1,206.11	1,356.87	1,658.40	1,959.92	2,261.45	2,713.74	3,166.03
Crucorney	840.31	980.35	1,120.41	1,260.46	1,540.57	1,820.66	2,100.77	2,520.92	2,941.07
Devauden	836.21	975.57	1,114.95	1,254.31	1,533.05	1,811.78	2,090.52	2,508.62	2,926.72
Goetre	844.99	985.81	1,126.65	1,267.48	1,549.15	1,830.80	2,112.47	2,534.96	2,957.45
Grosmont	835.71	974.99	1,114.28	1,253.56	1,532.13	1,810.69	2,089.27	2,507.12	2,924.97
Gwehelog	837.85	977.49	1,117.14	1,256.78	1,536.07	1,815.35	2,094.63	2,513.56	2,932.49
Llanarth	837.29	976.83	1,116.39	1,255.93	1,535.03	1,814.12	2,093.22	2,511.86	2,930.50
Llanbadoc	846.88	988.02	1,129.18	1,270.32	1,552.62	1,834.90	2,117.20	2,540.64	2,964.08
Llanelly Hill	858.81	1,001.94	1,145.08	1,288.21	1,574.48	1,860.74	2,147.02	2,576.42	3,005.82
Llanfoist	849.67	991.27	1,132.89	1,274.50	1,557.73	1,840.94	2,124.17	2,549.00	2,973.83
Llangatock V A	836.98	976.47	1,115.98	1,255.47	1,534.47	1,813.45	2,092.45	2,510.94	2,929.43
Llangwm	838.77	978.57	1,118.37	1,258.16	1,537.75	1,817.34	2,096.93	2,516.32	2,935.71
Llangybi	839.97	979.97	1,119.97	1,259.96	1,539.95	1,819.94	2,099.93	2,519.92	2,939.91
Llanhennock	840.88	981.02	1,121.18	1,261.32	1,541.62	1,821.90	2,102.20	2,522.64	2,943.08
Llanover	837.24	976.78	1,118.32	1,255.86	1,534.94	1,814.02	2,093.10	2,511.72	2,930.34
Llantillio Croess	836.51	975.92	1,115.35	1,254.76	1,533.60	1,812.43	2,091.27	2,509.52	2,927.77

# MONMOUTHSHIRE COUNTY COUNCIL

## Minutes of the meeting of County Council held on Tuesday, 6th March, 2018 at 10.00 am

Llantillio Pertholey	847.67	988.95	1,130.23	1,271.51	1,554.07	1,836.62	2,119.18	2,543.02	2,966.86
Llantrissant	841.26	981.47	1,121.68	1,261.89	1,542.31	1,822.73	2,103.15	2,523.78	2,944.41
Magor with Undy	873.93	1,019.59	1,165.25	1,310.90	1,602.21	1,893.52	2,184.83	2,621.80	3,058.77
Mathern	847.11	988.30	1,129.49	1,270.67	1,553.04	1,835.41	2,117.78	2,541.34	2,964.90
Mitchell Troy	838.57	978.32	1,118.09	1,257.85	1,537.38	1,816.89	2,096.42	2,515.70	2,934.98
Monmouth	873.00	1,018.50	1,164.00	1,309.50	1,600.50	1,891.50	2,182.50	2,619.00	3,055.50
Portskewett	847.37	988.60	1,129.83	1,271.06	1,553.52	1,835.97	2,118.43	2,542.12	2,965.81
Raglan	850.46	992.20	1,133.95	1,275.69	1,559.18	1,842.66	2,126.15	2,551.38	2,976.61
Rogiet	869.52	1,014.44	1,159.36	1,304.28	1,594.12	1,883.96	2,173.80	2,608.56	3,043.32
Shirenewton	846.24	987.28	1,128.32	1,269.36	1,551.44	1,833.52	2,115.60	2,538.72	2,961.84
St. Arvans	844.89	985.71	1,126.53	1,267.34	1,548.97	1,830.60	2,112.23	2,534.68	2,957.13
Tintern	847.87	989.17	1,130.49	1,271.80	1,554.43	1,837.04	2,119.67	2,543.60	2,967.53
Trelech	841.43	981.67	1,121.91	1,262.15	1,542.63	1,823.10	2,103.58	2,524.30	2,945.02
Usk	897.15	1,046.68	1,196.21	1,345.73	1,644.78	1,943.83	2,242.88	2,691.46	3,140.04

- That it be noted for the year 2018/19 that the Office of Police and Crime Commissioner for Gwent has proposed, pending conclusion of the full scrutiny process, the following amounts in precepts issued to the Council, in accordance with Section 40 of the Act, for each of the dwellings shown above:

Council Tax Band	A	B	C	D	E	F	G	H	I
Proportion	6	7	8	9	11	13	15	18	21
Council Tax Charge	159.23	185.76	212.30	238.84	291.92	344.99	398.07	477.68	557.29

- That, having calculated the aggregate in each case of the amounts at 2.3(i) and 2.4 above, the Council, in accordance with Section 30(2) of the Act, hereby sets the following amounts as the amounts of Council Tax for the year 2018/19 for each of the categories of dwellings shown below: -

### County Council plus Town/Community Council plus Police and Crime Commissioner

	A	B	C	D	E	F	G	H	I
Abergavenny	1,037.27	1,210.14	1,383.02	1,555.90	1,901.66	2,247.41	2,593.17	3,111.80	3,630.43
Caerwent	1,015.76	1,185.04	1,354.34	1,523.63	1,862.22	2,200.79	2,539.39	3,047.26	3,555.13
Caldicot	1,048.20	1,222.89	1,397.60	1,572.30	1,921.71	2,271.10	2,620.50	3,144.60	3,668.70
Chepstow	1,063.81	1,241.10	1,418.41	1,595.71	1,950.32	2,304.91	2,659.52	3,191.42	3,723.32
Crucorney	999.54	1,166.11	1,332.71	1,499.30	1,832.49	2,165.65	2,498.84	2,998.60	3,498.36
Devauden	995.44	1,161.33	1,327.25	1,493.15	1,824.97	2,156.77	2,488.59	2,986.30	3,484.01
Goetre	1,004.22	1,171.57	1,338.95	1,506.32	1,841.07	2,175.79	2,510.54	3,012.64	3,514.74
Grosmont	994.94	1,160.75	1,326.58	1,492.40	1,824.05	2,155.68	2,487.34	2,984.80	3,482.26
Gwehelog	997.08	1,163.25	1,329.44	1,495.62	1,827.99	2,160.34	2,492.70	2,991.24	3,489.78
Llanarth	996.52	1,162.59	1,328.69	1,494.77	1,826.95	2,159.11	2,491.29	2,989.54	3,487.79
Llanbadoc	1,006.11	1,173.78	1,341.48	1,509.16	1,844.54	2,179.89	2,515.27	3,018.32	3,521.37
Llanelly Hill	1,018.04	1,187.70	1,357.38	1,527.05	1,866.40	2,205.73	2,545.09	3,054.10	3,563.11

Llanfoist	1,008.90	1,177.03	1,345.19	1,513.34	1,849.65	2,185.93	2,522.24	3,026.68	3,531.12
Llangattock V A	996.21	1,162.23	1,328.28	1,494.31	1,826.39	2,158.44	2,490.52	2,988.62	3,486.72
Llangwm	998.00	1,164.33	1,330.67	1,497.00	1,829.67	2,162.33	2,495.00	2,994.00	3,493.00
Llangybi	999.20	1,165.73	1,332.27	1,498.80	1,831.87	2,164.93	2,498.00	2,997.60	3,497.20
Llanhennock	1,000.11	1,166.78	1,333.48	1,500.16	1,833.54	2,166.89	2,500.27	3,000.32	3,500.37
Llanover	996.47	1,162.54	1,328.62	1,494.70	1,826.86	2,159.01	2,491.17	2,989.40	3,487.63
Llantillio Croess	995.74	1,161.68	1,327.65	1,493.60	1,825.52	2,157.42	2,489.34	2,987.20	3,485.06
Llantillio Pertholey	1,006.90	1,174.71	1,342.53	1,510.35	1,845.99	2,181.61	2,517.25	3,020.70	3,524.15
Llantrissant	1,000.49	1,167.23	1,333.98	1,500.73	1,834.23	2,167.72	2,501.22	3,001.46	3,501.70
Magor with Undy	1,033.16	1,205.35	1,377.55	1,549.74	1,894.13	2,238.51	2,582.90	3,099.48	3,616.06
Mathern	1,006.34	1,174.06	1,341.79	1,509.51	1,844.96	2,180.40	2,515.85	3,019.02	3,522.19
Mitchell Troy	997.80	1,164.08	1,330.39	1,496.69	1,829.30	2,161.88	2,494.49	2,993.38	3,492.27
Monmouth	1,032.23	1,204.26	1,376.30	1,548.34	1,892.42	2,236.49	2,580.57	3,096.68	3,612.79
Portskewett	1,006.60	1,174.36	1,342.13	1,509.90	1,845.44	2,180.96	2,516.50	3,019.80	3,523.10
Raglan	1,009.69	1,177.96	1,346.25	1,514.53	1,851.10	2,187.65	2,524.22	3,029.06	3,533.90
Rogiet	1,028.75	1,200.20	1,371.66	1,543.12	1,886.04	2,228.95	2,571.87	3,086.24	3,600.61
Shirenewton	1,005.47	1,173.04	1,340.62	1,508.20	1,843.36	2,178.51	2,513.67	3,016.40	3,519.13
St. Arvans	1,004.12	1,171.47	1,338.83	1,506.18	1,840.89	2,175.59	2,510.30	3,012.36	3,514.42
Tintern	1,007.10	1,174.93	1,342.79	1,510.64	1,846.35	2,182.03	2,517.74	3,021.28	3,524.82
Trelech	1,000.66	1,167.43	1,334.21	1,500.99	1,834.55	2,168.09	2,501.65	3,001.98	3,502.31
Usk	1,056.38	1,232.44	1,408.51	1,584.57	1,936.70	2,288.82	2,640.95	3,169.14	3,697.33

## **MONMOUTHSHIRE COUNTY COUNCIL**

### **Minutes of the meeting of County Council held on Tuesday, 6th March, 2018 at 10.00 am**

- That Mrs J. Robson, Mr M. Howcroft, Miss R. Donovan, Mrs. S. Deacy, Mrs. W. Woods and Mrs. S. Knight be authorised under Section 223 of the Local Government Act 1972 to prosecute and appear on behalf of Monmouthshire County Council in proceedings before a Magistrates Court for the purpose of applying for Liability Orders in respect of Council Tax and Non-Domestic Rates.

#### **9. Reports of the Deputy Chief Executive**

##### **9.1. Well-being Plan and Area Plan**

The Leader presented a report to ensure that members understand the challenges facing the county and the steps being taken collaboratively by public services to address these and to consider and approve the Public Service Board's Well-being Plan ahead of publication. Council were provided with the opportunity to consider the draft regional Area Plan as required under the Social Services and Well-being Act.

*County Councillor P. Jones left the meeting at 12:30*

Councillor Howarth asked if it was possible that, while endorsing the plan, Council agree that the EQIA is placed at the start of the document rather than the end of the report, to allow a greater understanding.

It was questioned why areas other than Caldicot, such as Chepstow, are not included in the report regarding house prices. It was confirmed the report would be changed to reflect this.

In response to questions around the mechanisms of the plan the Chief Executive explained that MCC is one statutory partner and if the process works well over the course of the next generation we should increasingly stop thinking about the Council and more about the public service family.

There were repeated concerns regarding the lack of recognition in the report around the effect of the reduction of Severn Bridge tolls.

As a member of the PSB Scrutiny Committee, Councillor Howard expressed difficulties in endorsing the area health plan in respect of previous discussions regarding dementia care in Chepstow.

**Upon being put to the vote Council resolved to agree the recommendations:**

**That Council approve the Well-being Plan, and supporting Annex, ahead of approval by the Public Service Board.**

**That Council endorse the Area Plan which will become the strategic context around which future proposals on social care will be based.**

#### **10. Reports of the Chief Officer, Social Care, Safeguarding, Health and Housing**

##### **10.1. Integrated commissioning and section agreement for care homes for older**



## MONMOUTHSHIRE COUNTY COUNCIL

### Minutes of the meeting of County Council held on Tuesday, 6th March, 2018 at 10.00 am

#### people in Gwent region

The Cabinet Member presented a report to recommend the establishment of a regional pooled budget in relation to the exercise of care home accommodation functions (in this case care homes for older people) between Monmouthshire County Council, and other Gwent Local Authorities (Blaenau Gwent County Borough Council, Caerphilly County Borough Council, Newport City Council, Torfaen County Borough Council) and Aneurin Bevan University Health Board (ABUHB).

The report looked to fulfil the statutory requirement on Local Authorities and Local Health Boards within the Social Services and Wellbeing (Wales) Act (2014) (SSWBA) which takes effect from April 2018

Members were advised on progress in developing other key elements required by Welsh Government guidance in support of the pooled budget arrangements, namely common contracts and developing an integrated approach to commissioning in the Gwent region.

It was confirmed that the Intermediate Care Fund is not affected. It was a concern that the pooled fund was for older people over the age of 65, but could relate to many other areas.

#### **Council resolved to agree the recommendations:**

**To approve the pooled budget arrangements for care home accommodation functions to be overseen by the Regional Partnership Board (RPB).**

**To approve delegated powers to the Cabinet Member for Social Care Safeguarding and Health as Monmouthshire County Council member of the RPB in the exercise of those functions, and consideration of any specific arrangements that need to be put in place to meet statutory duties at local and regional level.**

**To confirm the required key elements for these arrangements through development of a formal Partnership Agreement.**

**To confirm resource implications for the local authority in relation to the pooled budget arrangements and oversight of the pooled budget agreements by the RPB.**

#### 11. Notices of motion:

##### 11.1. **Motion from County Councillor Groucutt**

*This council welcomes the government's commitment to world-wide initiatives that aim to limit global warming, and its acceptance that the use of fossil fuels is a major contributory factor in rising world temperatures and carbon dioxide emissions. It notes that the Torfaen Pension Fund, which administers pension arrangements on behalf of Monmouthshire County Council, invested a percentage of its funds in companies that are based on the use of fossil fuels that was the third highest in the entire United Kingdom, and the highest in Wales, in the financial year 2016/17. The figures, according to a recent report commissioned by Friends of the Earth, showed that the Fund has investments of well over £245 million in such companies. This council calls on the Torfaen Pension Fund to start making an ordered withdrawal of such investments at the earliest opportunity.*

The motion was duly seconded.

## MONMOUTHSHIRE COUNTY COUNCIL

### Minutes of the meeting of County Council held on Tuesday, 6th March, 2018 at 10.00 am

Councillor Murphy advised that a response had been received from administrators of Torfaen Pension Fund which would be circulated to Members. The statement advised that the fund welcomed the interest and did not, at the time of the survey, invest £245m, the figure was £197m. The over-statement was due to assumptions made in the compilation of the survey. Any changes to the fund would be carefully considered, and implemented in a measured and controlled way.

Councillor Feakins proposed an amendment to include “*as they see fit*” at the end of the motion. This became the substantive motion.

**Upon being put to the vote, the substantive motion was carried:**

***This council welcomes the government’s commitment to world-wide initiatives that aim to limit global warming, and its acceptance that the use of fossil fuels is a major contributory factor in rising world temperatures and carbon dioxide emissions. It notes that the Torfaen Pension Fund, which administers pension arrangements on behalf of Monmouthshire County Council, invested a percentage of its funds in companies that are based on the use of fossil fuels that was the third highest in the entire United Kingdom, and the highest in Wales, in the financial year 2016/17. The figures, according to a recent report commissioned by Friends of the Earth, showed that the Fund has investments of well over £245 million in such companies. This council calls on the Torfaen Pension Fund to start making an ordered withdrawal of such investments at the earliest opportunity as they see fit.***

**The meeting ended at 13:25pm**

# Public Document Pack Agenda Item 5b

## MONMOUTHSHIRE COUNTY COUNCIL

Minutes of the meeting of County Council held  
at County Hall, The Rhadyr, Usk, NP15 1GA on Monday, 19th March, 2018 at 2.00 pm

**PRESENT:** County Councillor M. Powell (Chairman)  
County Councillor (Vice Chairman)

County Councillors: D. Batrouni, V. Smith, P.A. Fox, R.J.W. Greenland, R. Harris, J. Higginson, G. Howard, D. Jones, P. Jones, S. Jones, S.B. Jones, P. Murphy, F. Taylor, A. Watts, A. Webb, L. Brown, A. Davies, L. Dymock, M. Feakins, M. Groucutt, R. John, L. Jones, M. Lane, P. Pavia, J. Pratt, R. Roden, T. Thomas, J. Treharne and S. Woodhouse

### OFFICERS IN ATTENDANCE:

Paul Matthews	Chief Executive
Kellie Beirne	Deputy Chief Executive
Robert Tranter	Head of Legal Services & Monitoring Officer
Nicola Perry	Senior Democracy Officer
Mark Hand	Head of Planning, Housing and Place-Shaping
Rachel Lewis	Planning Policy Manager

### APOLOGIES:

County Councillors D. Blakebrough, P. Clarke, D. Dovey, A. Easson, R. Edwards, D. Evans, L. Guppy, S. Howarth, P. Jordan, B. Strong and K. Williams

### 2. Declarations of interest

County Councillor F. Taylor declared a prejudicial interest as an Independent Community Member of ABUHB and left the meeting during a statement issued by the Leader regarding Older Adult Mental Health.

The Leader took the opportunity to update Council on the proposed redesign of Older Adult Mental Health Services in Chepstow. There had been concerns raised by Members and a lengthy consultation with forceful contributions from Monmouthshire. It was understood ABUHB would meet on March 21<sup>st</sup> 2018, the papers recommending the closure of St. Pierre Ward in Chepstow Hospital. The Leader assured Members that a strong written response would be issued before the board meet, this would be circulated to all Members

Members were keen to express anger and frustration to the response issued by ABUHB, particularly as the report did not reflect the needs of Monmouthshire.

### 3. City Deal Business Plan

The Cabinet Member presented the report to outline the next steps for the Cardiff Capital Region City Deal further to the approval of the Cardiff Capital Region (CCR) Joint Working Agreement (JWA), the CCR City Deal Assurance Framework and Implementation Plan and the establishment of the Regional Cabinet on the [26 January 2017](#). Also, presenting the Joint Working Agreement Business Plan (JWA Business Plan) which is recommended to Council for approval by the Regional Cabinet.

## MONMOUTHSHIRE COUNTY COUNCIL

### **Minutes of the meeting of County Council held at County Hall, The Rhadyr, Usk, NP15 1GA on Monday, 19th March, 2018 at 2.00 pm**

The Labour Group supported the recommendation. In doing so Councillor Batrouni raised questions around the metrics and the assessments guidance on output and outcomes. He asked how it is discerned that the City Deal has added to GVA rather than other factors such as bridge toll reduction. He also raised concerns around Monmouthshire's relationship to Bristol, and Metro Plus.

The Leader responded that the Assessment Framework has been approved, and a joint working agreement had been agreed at a previous meeting. Adding that he wants young people to have the opportunities to work Monmouthshire, and that the region would work closely with Bristol in the future.

A Member spoke of the opportunities for the region, and Monmouthshire. Whilst the City Deal is a regional scheme, there are opportunities for Monmouthshire within it, and it was questioned if we were already doing enough to get best deal for the people of Monmouthshire.

Detail around scrutiny arrangements were sought.

A Member suggested a presentation for Members regarding Metro be arranged. The Leader agreed this would be beneficial.

The Chief Executive provided assurance and further information to Members.

**Upon being put to the vote Council resolved to agree the recommendation:**

**That Council approves the Joint Working Approval Business Plan as recommended by the Regional Cabinet for adoption as the formal 'JWA Business Plan'.**

#### **4. Local Development Plan**

The Cabinet Member presented the report to seek Council's approval to commence work on a new planning policy framework to shape and grow the future of our County and its role in the region, in line with the Council's purpose of building sustainable and resilient communities. Specifically, Council approval is sought to commence work on a new Local Development Plan (LDP) for Monmouthshire, to endorse the draft Delivery Agreement including Community Involvement Scheme for four week targeted consultation, and to agree to be part of the South East Wales Strategic Development Plan (SDP).

Councillor Batrouni advised that the Labour Group support the full review, adding that it reflected the failure of this Council to meet the housing needs of Monmouthshire. He added that the review failed to take into consideration the removal of the Severn Bridge Tolls, and population growth.

The Cabinet Member responded that proposed strategic sites had not come forward as anticipated.

It was expressed that a wider consultation was necessary, extending to the public and to include Gloucester area.

## MONMOUTHSHIRE COUNTY COUNCIL

**Minutes of the meeting of County Council held  
at County Hall, The Rhadyr, Usk, NP15 1GA on Monday, 19th March, 2018 at 2.00 pm**

Officers explained that in terms of the current plan, the review self-reflects on why sites had not come forward. There are complex reasons behind this but sites are making progress to come forward. In terms of projections, the review report covered other aspects that need to be looked at, including the tolls. If the review is approved by Council, a starting point would be to look at options for growth. In terms of consultation officers were looking to engage with as many groups as possible.

Some Members suggested a short review may be a better option. It was explained that should this be the case we would still have to align with the National Development Framework and would take our current plan to 2030. The short term plan would not overcome immediate challenges.

Cabinet Member for Social Justice drew attention to the Community Involvement Strategy and the comprehensive approach we will be taking to engage with communities. It specifically mentions hard to reach groups. She urged that individual Councillors come forward with suggestions on how to facilitate the process.

A cross party steering group was recommended to address infrastructure objectives.

The Leader urged that we need to take control of our own destiny and did not agree with working collaboratively on an LDP with other authorities.

*County  
Councillor A.  
Webb left the  
meeting at  
15:00pm*

In response to a question we heard the average house price in Monmouthshire is now the highest in Wales as a whole at £307,000, which compares to a Wales average of £186,000.

*County  
Councillor F.  
Taylor left  
the meeting  
at 15:25pm.*

The Cabinet Member concluded the discussion stating this LDP is the tool to help with the demographic problem. He was pleased with the cross party engagement and wanted to take on board Member engagement across the process.

**Upon being put to vote Council resolved to agree the recommendations:**

**That Council endorses the Review Report for submission to the Welsh Government.**

**MONMOUTHSHIRE COUNTY COUNCIL**

**Minutes of the meeting of County Council held  
at County Hall, The Rhadyr, Usk, NP15 1GA on Monday, 19th March, 2018 at 2.00 pm**

**That Council approves the commencement of a full revision to its Local Development Plan, which would result in a brand new LDP for Monmouthshire for the period up to 2033.**

**That Council endorses the draft Delivery Agreement including Community Involvement Scheme for the new LDP for a four week targeted consultation.**

**That Council formally resolves to be part of the South East Wales Strategic Development Plan.**

**The meeting ended at 4.30 pm**

**Public Service Board**  
**Wednesday 30<sup>th</sup> January 2018 at County Hall, Usk**

**Minutes**

**Attendees:**

Jeff Scrivens	South Wales Fire and Rescue Service
Sharran Lloyd	Monmouthshire County Council
Paul Matthews (chair)	Monmouthshire County Council
David Barnes (minutes)	Monmouthshire County Council
Steve Morgan	Natural Resources Wales
Martin Featherstone	GAVO
Paula Kennedy	Melin Homes
Richard Jones	Monmouthshire County Council
Peter Fox	Monmouthshire County Council
Matthew Gatehouse	Monmouthshire County Council
Chris Edmondson	Community Member
John Keegan	Monmouthshire Housing
<b>Guests:</b>	
Val Smith	County Councillor

**Apologies:**

Jeff Cuthbert	Office of Police & Crime Commissioner
Martin Swain	Welsh Government
Lyn Webber	Office of Police & Crime Commissioner
Julian Williams	Gwent Police
Nick Wood	Aneurin Bevan University Health Board

### **1. Welcome and apologies**

PM welcomed everyone to the meeting, stating that at the next meeting we start to get to action, it has been a long slog with intense activity around engagement. This is what the PSB is about and why we got involved - to do stuff – we are approaching the point where we can start holding people to account.

### **2. Minutes of the last meeting (8<sup>th</sup> February 2017) & Matters Arising**

PM noted that we were able to do something specific around white ribbon day – it demonstrated the value of how quickly we have been able to learn how to do this together. We had fire engines/police cars/gritters/ambulances in the car park at County Hall emblazoned with the white ribbon logo to demonstrate collectively we care about this issue.

### **3. Wellbeing Plan**

MG said that the wellbeing plan will be quite familiar as we have been discussing objectives since July last year and approved a draft plan for consultation around October time. In the intervening period we have been out engaging on the draft plan and seeking feedback. Some of the feedback received from the Future Generations Commissioner (FGC) mentioned that Monmouthshire's Plan is within the top quartile of plans across Wales for its written approach and that it was a top tier plan with strategic focus. A further advice note arrived this morning, with roughly 2 weeks to go within the consultation phase.

MG stated that nothing has come out from the consultation that suggests we need to amend PSB thinking. The Plan is likely to be published with broadly the same amount of content. We don't intend to put in a detailed action plan at this stage as this will be presuming that we know the answer for questions when we don't. In coming months, the work will become more resource intensive which will involve identifying leads and creating expert groups.

MG added that PSB select wanted a couple of real world examples or case studies to bring the Plan from policy to the real world, but are clear that they want to see the actions the PSB are taking.

SM commented that we now need to convert this into action, and given the timeline we are working to – it is the only way forward. There is some clarity missing around how we are going to work together but the next steps really are critical. Support was given to the timeline approach.

PM said that we need to think about how we put this out to the world and how it enters organisations such as MCC. It wouldn't be good enough if just PSB sign this off, we need to navigate this into areas within our organisations and ensure it is central to what we are trying to do across the county.

When asked by JK, if partners' plans should be sent in to demonstrate the cross referencing, PM replied no, but that it would be reasonable that PSB Select Committee invites you to speak to them to ask those questions and explore this in more detail. The Select Committee is showing signs of being really interested in organisations and the key players who have the ability to bring the Plan to life.

MG explained the practicalities of the next phase, by looking at the steps and to cluster them so we understand the inter dependencies – the clustering will be assigned an appropriate lead officer, and where necessary we will look externally for experts who can help us. There will be further details on the action plan that will sit alongside the Wellbeing Plan at the meeting on the 4th April. Moving forward, there is currently a performance management group, we are suggesting that the current



group is disbanded and Programme Board is given the task of overseeing the programme management approach especially during this early phase – to ensure that leads are taking ownership.

PM added that we never wanted any governance arrangement that's any heavier than what we need. Programme Board continues to function well and is one of few areas that doesn't have issues with commitment. SL agreed, that the right level of officer is present at Programme Board to oversee the development of this work.

JK asked when MG foresees the clustering being done. MG replied that it's imminent - but not advanced enough to put anything before you today. The idea is to sound individuals out before meetings in order grab some time to discuss. RJ added that as per the FGC advice – it will be how we challenge each other and work forward so that it does not become a filing cabinet of existing actions; that we also challenge conversations and thinking.

PF asked about resources and how they currently worked. PM answered that the way we have done it so far is that we wouldn't have the conversation about resources in phase 1 as we just needed to get some of the work done. Now we are in stage 2 we have created the conditions to moving on and have a committed Programme Board – who should going forward be offering us an idea of what is needed. Now is the right time to pose that question.

MF said that it's important we keep checking in on ourselves to make sure we are on the right track and are making best use of resources. There are existing projects and we need to get synergy between them to ensure it's not too much of a silo mentality. Referencing the partnership architecture and how it's broader than that.

PM stated that we will fail if we try to be everything to everybody, we need to do what matters most. We can achieve anything as we have access to so many leaders/money - if it's that important we can do it.

PK wants to pursue partnership working but not working to the lowest common denominator, and asked if there are any developments of regional working. PM responded that it's not a question that's been posed politically; CEO level in councils have differing views. My view is bring it on, it suits partners working on a Gwent footprint.

JK noted that some things can absolutely be delivered in Monmouthshire. As long as we are clear of what is regional and what's local.

MG stated that we have consultants doing work across the 5 Wellbeing Assessments across Gwent and that it would make sense for some to be regional (such as ACEs) but some of it is far more local. PM said that he is very relaxed about collaborative working, but we haven't got time to waste to forge relationships if they are not there to be forged. It would be a surprise if the consistent organisations didn't share the same perspective but there is enough to be getting on with. If it does happen eventually, the thing that will enable us to keep our focus is our Programme Board.

PF added that the conversation as leaders has not been had since the election, before the election we were of one mind in doing so but it may be that the ball is up in the air following the announcement on local government reform from the cabinet secretary. On political level - there is a fair trust built up in Gwent/South East Wales that will enable us to work together.

SM's view is that the PSB is bigger than its constituent parts. Where it makes sense to join up we are up for that but not at the extent of getting work done. NRW are pretty relaxed about 5 PSB or 1 but as long as we maintain those links and the challenge. The Gwent area statement will be driven from what is coming out of the Wellbeing Assessments and will shape the way we develop the plan – NRW doesn't want to do it on their own anymore and need to work more closely. We want to be able to look back in 6 months and say "this feels different".

#### **4. Feedback from PSB Select Committee**

MG explained that the Committee is made up of 8/9 county councillors with a rotating chair from existing select committees. They oversee all business and are structured to meet 2/3 weeks before every PSB meeting. They have been very keen to have time with Sophie Howe and who attended their last meeting. They discussed the basics of the act whilst the Commissioner shared her thoughts on our Wellbeing Assessment – that were very positive. Additional topics covered were the 5 ways of working where the point around integration was stressed. No new knowledge came out of the session but it was good that the Committee got reassurance that the direction we are taking is a correct one.

PM stated that we have recognised we are built around a plan and are now about to move on to check whether the Wellbeing Plan is evident in plans of existing partners and how it translates into business planning.

MG added select have probably seen enough of us and they are looking to have PSB partners before them and understand how it will work for them and how it's being taken forward through your organisations.

SM noted that videos of the PSB Select Committees are available to view on YouTube on the Monmouthshire County Council page.

#### **5. Domestic Homicide Review (DHR)**

SL informed the group we currently have 3 Domestic Homicide Reviews. 1 has been concluded and signed off by statutory partners. The report will be sent off for quality assurance to Home Office and also will be taken to the regional VAWDASV board so we can look at how the learning can be taken forward across the region. The 2<sup>nd</sup> DHR was approved during the last meeting.

CE explained that one of the recommendations to come out of DHR1 was to set a protocol of what happens. In terms of DHR2, having attended the inquest, where the coroner ruled suicide and not homicide, and after meeting the family to hear the circumstances, the DHR chair felt that DHR2 should not be taken forward as this was the only possible conclusion based on findings. Following a conversation with Rebecca Haycock (regional VAWDASV Coordinator), both parties agreed that there was little point of pursuing a DHR as there was no evidence of coercion.

JK asked why it would be classed as DHR. SL responded that the police check guidance to see if it meets the criteria for a DHR in which case they will write to the chair of the PSB, where the legal governance sits. PK added it was good to make the decision, which allows us to attend the inquest and shut it down if it is not necessary to proceed. CE commented that attendance at the inquest is extremely helpful – and on this occasion was reasonable to do what was done.

SL said that because the decision was made at PSB it needed to come back to PSB to agree not to pursue it; this will allow us to document that we have followed the procedure and taken the necessary steps in-line with a DHR. DHR2 has also been to the adult practice review board and they also agreed it wasn't necessary to carry out an adult practice review but will be seen at the regional leaders group to pick out the learning.

MF asked if there is any information that would help PSB's knowledge to have a more informed view of the process. CE responded that she can ask Rebecca Haycock. SL added that there is guidance available too. As it's not a devolved function in Wales, the legislation talks about CSP (Community Safety Partnership) being the deciding bodies but as there is a fragmented landscape with CSP's across Wales, it was decided that it would go PSB's as the most appropriate body.

SM noted that he is uncomfortable making decisions like that without further guidance.

PM asked how we can collectively elevate our knowledge as we are in a commissioning level. In order to keep at that level of governance and oversight.

SL noted that DHR's are a statutory requirement, and that only the named statutory partners need to make the decision, however it may be beneficial for the wider PSB partners to understand the DHR process and governance arrangements given the changing landscape around the VAWDASV and DHR agenda.

## 6. AOB

MG gave a quick update on a piece open called Happiness Pulse – that was commissioned using WG funding on regional level. It is using surveys to gauge the level of happiness/wellbeing within areas. We are asking people to complete the survey so will give us a baseline of wellbeing. The survey is completed on an individual level and has been shared by organisations around the whole of Gwent. Colleagues at Participation and Engagement group have been circulating.

PM stated that we are now coming to end of Phase 1, and at that point where we reflect on the chairing of PSB. The Local Authority are just a partner/member and now would be a natural point that we ask if there is an interest in chairing. We want to be inclusive and it's important that we are open to change.

-END-

Action	Responsible
DHR information for PSB members	SL
Wellbeing Plan - action plan development	MG
PSB review of chair	All

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# Public Document Pack Agenda Item 7

## MONMOUTHSHIRE COUNTY COUNCIL

Minutes of the meeting of Democratic Services Committee held  
at Council Chamber - Council Chamber on Monday, 15th January, 2018 at 2.00 pm

**PRESENT:** County Councillor D. Evans (Chairman)  
County Councillor T. Thomas (Vice Chairman)

County Councillors: D. Dovey, M. Groucutt and J. Watkins

### **OFFICERS IN ATTENDANCE:**

John Pearson	Local Democracy Manager
Nicola Perry	Senior Democracy Officer
Kellie Beirne	Chief Officer, Enterprise
Hazel Ilett	Scrutiny Manager

### **APOLOGIES:**

Councillors L. Dymock, G. Howard, J. Treharne, S. Woodhouse and F. Taylor

#### **1. Declarations of interest**

None.

#### **2. Public Open Forum**

There were no matters for the public open forum.

#### **3. To confirm the minutes of the previous meeting**

The minutes of the meeting held on 23<sup>rd</sup> October 2017 were approved and signed by the Chair.

#### **4. Members IT - Issues and resolutions**

The Local Democracy Manager presented a list of IT issues reported by elected members. He added that the record would continue to be developed to identify any common themes, and welcomed comments from the Committee.

The Chief Officer added that this remain an agenda item to ensure that we stay on top of the needs and requirements of IT.

With regards to mobile phones we heard that the Surface Pro has the capability but if mobile phones are needed we would need to develop a business case. It was suggested that Members be surveyed regarding communication devices and processes.

ACTION – Survey all Members and report back to April Committee.

#### **5. Report writing, training and standards**

## MONMOUTHSHIRE COUNTY COUNCIL

### Minutes of the meeting of Democratic Services Committee held at Council Chamber - Council Chamber on Monday, 15th January, 2018 at 2.00 pm

The Chief Officer opened a broad discussion on key aspects of governance, and to identify any issues.

- The Council and Cabinet Forward Work Plan was explained and improvements highlighted.
- A space on the Hub has been created to provide key reporting dates.
- Quality of reports was discussed and feedback welcomed.
- Officer contacts
- Coordination – views of Select Committees.
- The role of Members Secretaries, and what support is needed by Members.

The following Members responses were received:

- A flow chart detailing officer roles would be helpful. The Local Democracy Manager added that if Members provide a list of their most frequent contacts, Democratic Services would provide detail.
- More information about the services of the Members Secretaries would be useful.
- Lack of officer feedback on issues reported was a concern.
- With regards to meeting spaces, the Chamber could be seen as confrontational, so other areas should be considered. In terms of skyping meetings, this is only available in the conference room, and consideration needs to be given to whether investment is needed to move to skype in further areas.

The Committee agreed to follow these items up on at the next meeting.

#### **6. Members' training**

The Scrutiny Manager provided an overview of recent training, which included safeguarding and equalities.

A recent training event 'The Role of the Modern Councillor' had been a useful session, conducted by an experienced outside trainer. Members had found this very effective.

A scrutiny training event with Torfaen Council had been cancelled but would look to reschedule a new date later in the year.

A Scrutiny Member Development Programme specifically for scrutiny members had been completed, and this would be reported back to Democratic Services Committee.

The committee discussed lack of attendance at meetings. It was agreed that the Chair should contact Group Leaders to express the concerns of the Committee regarding the levels of attendance at training events. It was also mentioned that the Constitution could be amended to reflect the introduction of penalties for continued lack of attendance.

#### **7. Remote attendance - priorities and work programme**

We were advised that at present the facility is only available in the conference room. In terms of committees using remote attendance, that would be for the Chair to decide. Up to date only Cabinet has trialled remote attendance. The Local Democracy Manager welcomed any further questions in due course.

#### **8. Co-ordinating and alignment - issues falling from Co-ordinating Board**

## MONMOUTHSHIRE COUNTY COUNCIL

### **Minutes of the meeting of Democratic Services Committee held at Council Chamber - Council Chamber on Monday, 15th January, 2018 at 2.00 pm**

The Scrutiny Manager advised that several updates have been made since the disbanding of Coordinating Board. Particularly noting the inclusion of the Chair of Audit Committee, Mr. Phillip White, of council business such as planner updates and members seminars.

The Chair agreed that the Coordinating Board had become a talking shop and noted that Mr. White had been given an open invitation to meetings of Democratic Services Committee. He also agreed that the committee could pick up Coordinating Board issues and be updated for the next meeting, maybe forming small workshops.

We recognised the need to align with the Public Service Board Select Committee.

#### **9. Select updates and reports to council**

Members were updated on the forward work programmes.

Concerns were raised regarding Cabinet requesting 5 days notice for questions for Cabinet Members. We agreed to invite the Leader to a future meeting to discuss.

#### **10. Future Monmouthshire workshops**

The Deputy Chief Executive explained that under Future Monmouthshire lots of different pieces of work have started such as an asset base, how to get best out of staff, how to use data differently and different ways to deliver services in the future. One theme has been procurement and Economy and Development Select Committee have decided to fully utilise their attributes as locally elected members. Rather than Task and Finish Groups, officers were now offering a workshop format to enable engagement. Significant progress has been made and priorities and cost saving benefits have been identified.

The Scrutiny Manager added that a regular Cabinet item for scrutiny reports should be reconsidered. We agreed to discuss this at the next meeting.

#### **11. Members' diary 2018/19**

It was requested that detail of Elected Members be added as an insert to the printed diaries, as it had been done so in the past.

#### **12. To confirm the date and time of next meeting as Monday 5th February 2018 at 14.00**

We noted the date of next meeting as 5<sup>th</sup> February 2018.

We noted the following:

Special Council meeting 15<sup>th</sup> February 2018 at 2pm.  
Council meeting 1<sup>st</sup> March 2018 at 2pm.

**The meeting ended at 15:40pm**

**MONMOUTHSHIRE COUNTY COUNCIL**

**Minutes of the meeting of Democratic Services Committee held  
at Council Chamber - Council Chamber on Monday, 15th January, 2018 at 2.00 pm**



# Public Document Pack Agenda Item 8

## MONMOUTHSHIRE COUNTY COUNCIL

Minutes of the meeting of Audit Committee held  
at County Hall, The Rhadyr, Usk, NP15 1GA on Thursday, 11th January, 2018 at 2.00 pm

**PRESENT:** Mr. P White (Chairman)  
County Councillor J. Higginson (Vice Chairman)

County Councillors: P. Clarke, A. Easson, P. Murphy, B. Strong,  
M. Feakins, M. Lane and V. Smith

### **OFFICERS IN ATTENDANCE:**

Andrew Wathan	Chief Internal Auditor
Annette Evans	Customer Relations Manager
Non Jenkins	Wales Audit Office
Peter Davies	Chief Officer, Resources
Wendy Barnard	Democratic Services Officer
Jonathan Davies	Central Accountancy Finance Manager
Richard Jones	Policy and Performance Officer
Terry Lewis	Wales Audit Office
Lesley Russell	Senior Accountant - Fixed Assets and Treasury
Deb Hill-Howells	Head of Commercial and Integrated Landlord Services
Ben Winstanley	Estates Manager
David Jarrett	Accountant

### **APOLOGIES:**

County Councillors J. Watkins and S. Woodhouse

#### **1. Declarations of Interest**

County Councillor A. Easson declared a personal non-prejudicial interest as a Governor of Ysgol Gymraeg Y Ffin and as a trustee of the Monmouthshire Farms Educational Trust.

#### **2. Public Open Forum**

There were no members of the public present.

#### **3. To confirm minutes of the previous meeting on 23rd November 2017.**

The minutes of the meeting held on the 23<sup>rd</sup> November 2017 were confirmed and signed by the Chair as a true record.

#### **4. To note the Action list from 23rd November 2017.**

- **Implementation of Internal Audit recommendations:** The Chief Officer, Children and Young People had been asked to supply details of measures taken or plans to address recommendations. The Chief Internal Auditor reported that the Chief Officer has asked for further information to enable him to make enquiries with schools where recommendations have not been implemented. This matter arises from a previous report

## MONMOUTHSHIRE COUNTY COUNCIL

### Minutes of the meeting of Audit Committee held at County Hall, The Rhadyr, Usk, NP15 1GA on Thursday, 11th January, 2018 at 2.00 pm

to Audit Committee there were recommendations not implemented. A report will be provided at the next meeting.

- **Contract Procedure Rules (CPR) Exemptions:** Following a previous report on CPR exemptions, three Heads of Service were asked to justify non-compliance. It was discussed that in cases of non-compliance Managers/Heads of Service can be requested to attend an Audit Committee meeting to offer an explanation. It was agreed that three Managers/Heads of Service should be invited to attend the next meeting to explain their non-compliance with Contract Procedure Rules in respect of road repairs, Abergavenny Public Realm, and the Children and Young People's Directorate.

It was queried if a new form was to be utilised to follow the process but reported that Audit maintains a log of CPR exemptions and authorisation compliance. It was confirmed that the Contract Procedures Rules make clear the process to follow and all Managers involved in procurement must comply. The Chief Internal Auditor will write to Managers and Heads of Service to remind them of due process.

The Cabinet Member confirmed that the authority is conducting a review of procurement and this focus will be a useful addition.

- **Unsatisfactory Audit Opinions:** see agenda item 9
- **Kerbcraft:** There had been a request for information regarding provision of cycle and motorcycling training. A response has been circulated to Members in response.

#### **5. Annual Whole Authority Complaints**

The Customer Relations Manager presented the Whole Authority Report 2016/17 to provide Audit Committee with information on the number and types of complaints, comments and compliments received and dealt with from April until March 2017.

It was noted that the authority uses the Ombudsman's model to deal with complaints in a 2 stage process (informal and formal). The report also provided a summary of the number of Freedom of Information Act (FOI) requests received by the Council during this period.

Following presentation of the report, Members were invited to comment.

A Member noted the frequency of concerns about communication and responses and asked if residents had to specify if a matter was to be dealt with formally. It was responded that services should address complaints according to the policy however they are received.

A Member was concerned about a report of children not being allowed on a school bus if they had no bus pass. It was believed this was to do with allocation of bus passes at the beginning of term and the matter had been resolved. It was emphasised that children must not be left stranded in terms of safeguarding.

The report was noted by the Committee.

#### **6. Treasury Strategy 2018-19**

The Senior Accountant (Fixed Assets and Treasury) presented the combined Treasury Management Policy Statement; Strategy Statement including Minimum Revenue Provision (MRP) Statement and Investment Strategy and also Prudential Indicators 2018/19.

## MONMOUTHSHIRE COUNTY COUNCIL

### Minutes of the meeting of Audit Committee held at County Hall, The Rhadyr, Usk, NP15 1GA on Thursday, 11th January, 2018 at 2.00 pm

The Committee was informed that the overall purpose of the strategies and statement is to provide a framework to minimise risk when investing and borrowing to keep public money safe, and additionally, to achieve acceptable returns and maintain liquidity for day to day operations.

The Committee was updated that the authority has completed the Opt Up process to professional status with regard to financial institutions it interacts with. This requires the authority to retain cash balances of £10m which may involve a small additional amount of borrowing not normally incurred.

Arlingclose (Financial Advisers) have advised that the duration of investments should be reduced due to changes to banking regulations. An explanation of the capital financing requirement was provided.

A Member noted that borrowing last year was in the region of £90m, this year £120m and next year £140m. It was questioned how long it is possible to sustain this level of borrowing. It was queried if interest and repayment levels would be a risk to the Council and asked if the focus should be on reduction of debt. It was responded that borrowing requirement rises continuously due to the significant capital programme (e.g. 21st C Schools) and once that programme expires, the Council will revert to lesser capital expenditure and borrowing will reduce.

It was noted that future borrowing depends on what schemes are approved in the future and how much revenue budget can be afforded to sustain existing programmes. The Member expressed concern in terms of capital that at a future point there will be insufficient capital assets. The Cabinet Member confirmed that the authority is selling as many assets as possible but also pointed out that there will be 3 valuable schools realised as new assets. The cost of borrowing was confirmed as approximately £60-70,000 per £1m for 25 years, good rates are always sought and internal borrowing utilised. Repayments are budgeted for so funds are available to pay for loans.

It was noted that capital grants from Welsh Government are not available so to progress schemes, selling deteriorating assets and borrowing is a necessity.

A Member queried treasury investment policy on the purchase of property for investment. The Cabinet Member confirmed that the authority has considered such purchases and if the right investment presented that could contribute to income, Members would be asked to consider the proposal before proceeding.

The Committee endorsed the strategies and statements and recommended ratification by Full Council.

#### **7. Review of Reserves - Period 2**

The Finance Manager presented a report on prospective reserve usage in conjunction with a continued need to highlight the revised reserves protocol endorsed by Cabinet. Following the report, comments and questions were invited from Committee Members:

A Member commented that the reserve level of 5% is low but prudent as has been the normal practice of the Council. The Cabinet Member emphasised that surpluses are used where possible to replenish reserves.

A Member noted that there was likely to be £0.5m deficit in school reserves; some have surplus balances, others deficits and questioned how to ensure schools retain a surplus position. The Cabinet Member explained that generally, primary schools hold surpluses and secondary school have large deficits. Chepstow and Caldicot Schools are improving and moving towards

## MONMOUTHSHIRE COUNTY COUNCIL

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a surplus and there are recovery plans in place for Monmouth and King Henry VIII Comprehensive Schools.

A question was asked about earmarked reserves and the Officer agreed to send a list of priority investments to the Committee.

#### **8. Unsatisfactory Audit Opinions**

The Chief Auditor presented the regular 6-month update of unsatisfactory audit opinions in line with the Audit Plan with the aim of providing assurance on the internal control environment. Reference was made to the effect of available resources and systems being available to a manager to make improvements and that a manager must be given adequate opportunity to implement the recommendations. Questions and observations were invited:

A Member asked for further information on the opinion regarding Raglan Church in Wales Primary School. It was responded that all draft reports are discussed with the Headteacher or Manager and an agreed action plan drawn up. The Headteacher is obliged to address the recommendations. There had been a view expressed previously by Members that recommendations weren't being implemented as quickly as they should have been. This aspect is being looked into.

It was agreed to note the report.

#### **9. Strategic Risk Assessment**

The Policy and Performance Officer introduced the report and also provided a presentation to refresh the Committee's understanding of how strategic risk is identified, the key principles of the Council's risk management policy and processes and formulation of the risk register. Following the presentation, questions and comments were invited:

The Chair observed that the report was very clearly presented. In response to a question, it was confirmed that progress on mitigations will be reported in an annual report to Audit Committee.

#### **10. Asset Management Review**

The Wales Audit Officer presented the Asset Management report.

It was concluded that the Council has a good understanding of its assets, however, it lacks a strategic approach and effective information technology to support the management of assets. The conclusion was arrived at because:

- the Council has an Asset Management Plan but this is not time bound and focuses on the short term;
- the Council can show improved use of some assets but asset management arrangements are not well co-ordinated or supported by effective IT systems; and
- the Council reviews its ongoing use of assets but the Asset Management Plan remains unchanged since 2014.

One proposal for improvement was made as follows:

The Council's asset management arrangements could be strengthened by developing and delivering a long-term sustainable strategy for its assets based on a thorough assessment of needs, costs and benefits supported by:

## MONMOUTHSHIRE COUNTY COUNCIL

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- short, medium and long-term performance indicators;
- embedded governance arrangements to support the strategic management of assets;
- IT asset management systems which integrate more effectively with other systems to facilitate better information capture and use; and
- utilising information arising from stakeholder consultation and engagement including what the Council has learnt about its experience of its community asset transfers to better inform its decision-making.

A management response was provided by the Head of Commercial and Integrated Landlord Services and the Estates Manager:

- Whilst accepting the Asset Management Plan began in 2014, the follow up review took place in April 2017 before the election and it had been decided not to review it in order to reflect the strategies of the new council.
- The Asset Management Strategy is under review and will align with the corporate plan which is currently being drafted based on the Council's priorities. It was accepted that the strategy and asset management plan need to be separate. The new strategy will be for five years to reflect the term of the new political administration. The Action Plan will be reviewed, is already embedded in the Estates Service Improvement Plan and had been reviewed through scrutiny processes.
- The performance indicators have been reviewed and will be part of the Service Improvement Plan.
- In terms of governance, the Place Board has been reconstituted. There are ongoing discussions to consider combining the Asset Management Steering Group with the Capital Asset Group.
- It was not accepted that project management is weak; significant projects have been delivered on time and within budget.
- It was agreed that IT asset management systems require improvement and the team are looking at solutions especially to improve collaboration with finance information.
- In terms of utilising information, there was evidence from the Abergavenny and Usk Hubs consultation that all information gathered was included. Assurance was provided of willingness to learn and embed improvements going forward.

The Cabinet Member was pleased with progress achieved from joining the roles of Commercial and Integrated Landlord to achieve much better control.

A Member asked about realisation of assets, particularly in relation to County Farms and collection of arrears and an update was provided. It was explained that an external report was commissioned for County Farms to explore how best to maximise income on rental and through diversification. This is out to consultation with tenants and will be reported on in due course. It was explained that the authority is not slow in recovering debts; levels are low but the authority is a responsible landlord and takes account of farming circumstances. It was added that water arrears are very difficult to recover and this is the main component of debt.

The Committee were reminded that there is a six monthly report of Wales Audit Office proposals still considered open to be reported at the next meeting.

The Cabinet Member informed the Committee that there is a comprehensive review of County Farms in progress taking into account all aspects.

The Committee were satisfied with the information provided.

#### 11. Joint Progress Report - Statement of Accounts Refinements

## MONMOUTHSHIRE COUNTY COUNCIL

### Minutes of the meeting of Audit Committee held at County Hall, The Rhadyr, Usk, NP15 1GA on Thursday, 11th January, 2018 at 2.00 pm

The jointly prepared document (2016/17 audited accounts) was presented by the Wales Audit Officer identifying issues detected, to tracks actions agreed and consider progress made.

Two areas highlighted for agreed actions were:

- Leave entitlements need to be addressed
- IT systems: specific aspects were flagged

A carried forward matter concerned the legal title of Osbaston Church in Wales Primary School.

It was confirmed there were no significant concerns.

In response to a question, the Finance Manager reminded that there was joint involvement in formulating the recommendations and emphasised that an unqualified audit opinion was issued. The recommendations represent refinements for the 2017/18 and relate mainly to fixed assets and accounting arrangements, which can be complex. The recommendations were welcomed and it was added that work is in progress to implement the recommendations before the next closure of accounts in March 2018.

A Member questioned a recommendation concerning SRS e.g. storage of back-ups and asked what action has been taken to address security of data in terms of Data Protection and sought clarification about the 3 links across Wales. It was agreed that the appropriate officer would provide the information after the meeting.

The report was noted.

#### **12. Audited Trust Fund Accounts ( Welsh Church Fund & Mon Farms) deferred from 23rd November 2017**

The Finance Manager presented the reports prior to submission to the Charities Commission by end of January 2018 noting that an unqualified opinion for Welsh Church Trust Fund has been conferred. An unqualified examiners report was issued for the independent examination of the Monmouthshire Farms Educational Trust.

County Councillor A. Easson declared an interest as a trustee of the Monmouthshire Farms Educational Trust and questioned the accuracy of officer and adviser roles. It was agreed that this point would be clarified.

The Committee were satisfied with the contents of the report.

#### **13. ISA260 or equivalent for Trust Funds - deferred from 23rd November 2017**

The report was noted.

#### **14. Forward Work Programme**

The Chair suggested that additional detail was required. The Chief Auditor will address this matter with colleagues.

A Member asked for an update regarding the Borough Theatre Abergavenny.

#### **15. To note the date and time of the next meeting as 8th March 2018 at 2.00pm**

**MONMOUTHSHIRE COUNTY COUNCIL**

**Minutes of the meeting of Audit Committee held  
at County Hall, The Rhadyr, Usk, NP15 1GA on Thursday, 11th January, 2018 at 2.00 pm**

16. **To consider whether to exclude the press and public from the meeting during consideration of the following items of business in accordance with Section 100A of the Local Government Act 1972, as amended, on the grounds that it involves the information as defined in Paragraphs 13 and 14 of Part 4 of Schedule 12A to the Act (Proper Officer's view attached)**

It was resolved to exclude the press and public from this point in the meeting.

17. **To confirm the minutes of the special meeting held on the 18th December 2017.**

A Member expressed dissatisfaction with the shortness of the minutes of the Special Meeting held on 18th December 2017. It was stated that due to the confidential nature of the item a detailed minute could not be included for publication.




The minute was not confirmed and an exempt report will be presented at the next meeting of the committee providing further details to enable the minutes to be agreed.

**The meeting ended at 4.25 pm**

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**ACTION LIST**  
**MEETING OF MONMOUTHSHIRE COUNTY COUNCIL**

DATE OF MEETING	AGENDA/MINUTE ITEM	ACTION TO BE TAKEN	TO BE ACTIONED BY	PROGRESS
6 <sup>th</sup> March 2018	<b>Well Being Plan</b>	To include an impact assessment sheet at the start of reports	Democratic Services Committee to discuss	Agenda item added to DS Committee on 23 <sup>rd</sup> April
18 <sup>th</sup> January 2018	<b>Announcement re Carillion</b>	Leader to write to the Minister to ask what safeguards are in place for the Brynmawr to Tredegar carriageway.	Cllr Fox	  180122 Ken Skates Response from Ken AM - A465 Heads of 1 Skates.pdf
Page 35	<b>Action List</b>	To provide a briefing note on the detail of responsibilities of members on Outside Bodies.	Paul Matthews	Email to all members:  Guidance to councillors on outside

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# Chief Officer's Report

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CHILDREN AND YOUNG PEOPLE'S DIRECTORATE

MONMOUTHSHIRE COUNTY COUNCIL

19<sup>TH</sup> APRIL 2018

# Purpose

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The purpose of this annual Chief Officer's report is to inform Council of the progress that the education system has made in the past twelve months since the last report. This reporting period includes the examination period that ended in August 2017.

The report is not limited to analysis of school based outcomes but is intended to offer a broader view of the services that we offer our children in Monmouthshire. However, it will identify areas where there are concerns in school based performance.

Detailed reports of outcomes at all key stages are taken to the Children and Young People Select Committee and the analysis and debate at those meetings has been reflected in this report.

# A reminder of our purpose

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- **Be ready for school** [*Early Years / Flying Start*]
- **Be in school** [*Access, getting to school, attendance*]
- **Be well behaved and ready to learn** [*Exclusions, youth support services, partnership work, EAL, LAC*]
- **Be well taught** [*Standards, ALN, teaching and learning*]

# Context: change and direction

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# Perfect Storm

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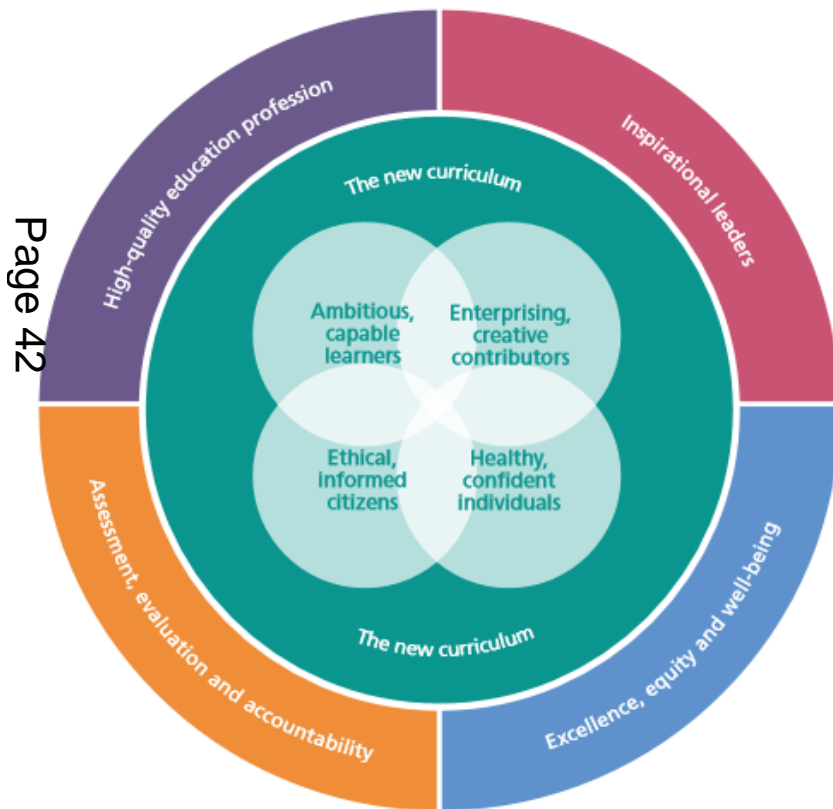
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- Financial Pressures
  - Local Authority
  - School Based
- Reforming system
- Changing world; economy and student needs

# The national perspective

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Change is ever present in Wales' education system:

- The New Curriculum
- New Initial Teacher Education
- Workforce standards
- Leadership Standards
- National Academy Education Leadership
- New focus on wellbeing and equity
- Assessment and accountability reform (new qualifications)



# Monmouthshire's Vision

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- The Child is at the centre of all we do and guides and drives our activity;
- All learners, in all settings, should receive excellent teaching and learning – this is the foundation of our activity
- Wellbeing is critical to allowing our learners to succeed – without wellbeing they will not maximise the benefits of the teaching and learning we can offer
- The system must be sustainable
- Collectively we must lead the system with each element reinforcing the delivery for our learners

1	Clear and compelling vision	LA needs to co-ordinate and provide strategic push. Role for the LA as objective facilitator. Opportunity to focus on place and local context. LA can help to get roles clear.
2	Trust and high social capital	LA needs to model effective relationships and partnership working. Local democratic mandate can help to sustain relationships founded on shared desire to find solutions.
3	Engagement from majority of schools and academies	LA needs to be the honest broker. Compelling vision can get schools on board. LA role to reach out to schools, academies and MATs with offer for all local children.
4	Leadership from key system leaders	LA has opportunity to engage key leaders and facilitate discussions. Development of system leadership capacity can be a key purpose of local school improvement system.
5	Crucial convening and facilitative role for the LA	LA able to bring the intelligence from across the local school improvement system, utilise existing expertise and capacity, and support evaluation processes.
6	Sufficient capacity for school-to-school support	LA needs to support the local partnership to identify local capacity and broker from outside where needed. LA can help map future capacity, encourage school leaders, and commission system leader development programmes.
7	Effective links with regional partners	LA needs to engage effectively with regional and sub-regional partners on behalf of and alongside the local school improvement system.
8	Sufficient financial contributions	LA needs to support the development of the partnership with funding and/or capacity.
9	Structures to enable partnership activity	LA needs to work with schools to develop a multi-tiered structure that will work in their local context. LA can ensure that local school improvement system is high quality and credible.

# Monmouthshire's 22 for 22

The Council invests in future schools	<ul style="list-style-type: none"> <li>• Conclude comprehensive redevelopment of secondary school with community leisure facilities in Monmouth</li> <li>• Commence Abergavenny school redevelopment</li> <li>• Develop 'Band C' proposals for the provision of secondary learning in the Chepstow area</li> </ul>	Cabinet Member for Children and Young People
The Council has a plan for raising standards in schools	<ul style="list-style-type: none"> <li>• Continue to raise standards in education including STEM subjects</li> <li>• Ongoing focus on Vulnerable learners</li> <li>• Convening school industry partnership</li> </ul>	Cabinet Member for Children and Young People
The Council carries out a strategic education review	<ul style="list-style-type: none"> <li>• Implement the findings of the ALN review</li> <li>• Review of the Catchment and Nearest School Policy</li> <li>• Review of Home to School Transport</li> <li>• Review and develop leadership structures across schools</li> </ul>	Cabinet Member for Children and Young People  Cabinet Member for Operations

# Progress against last year's priority areas

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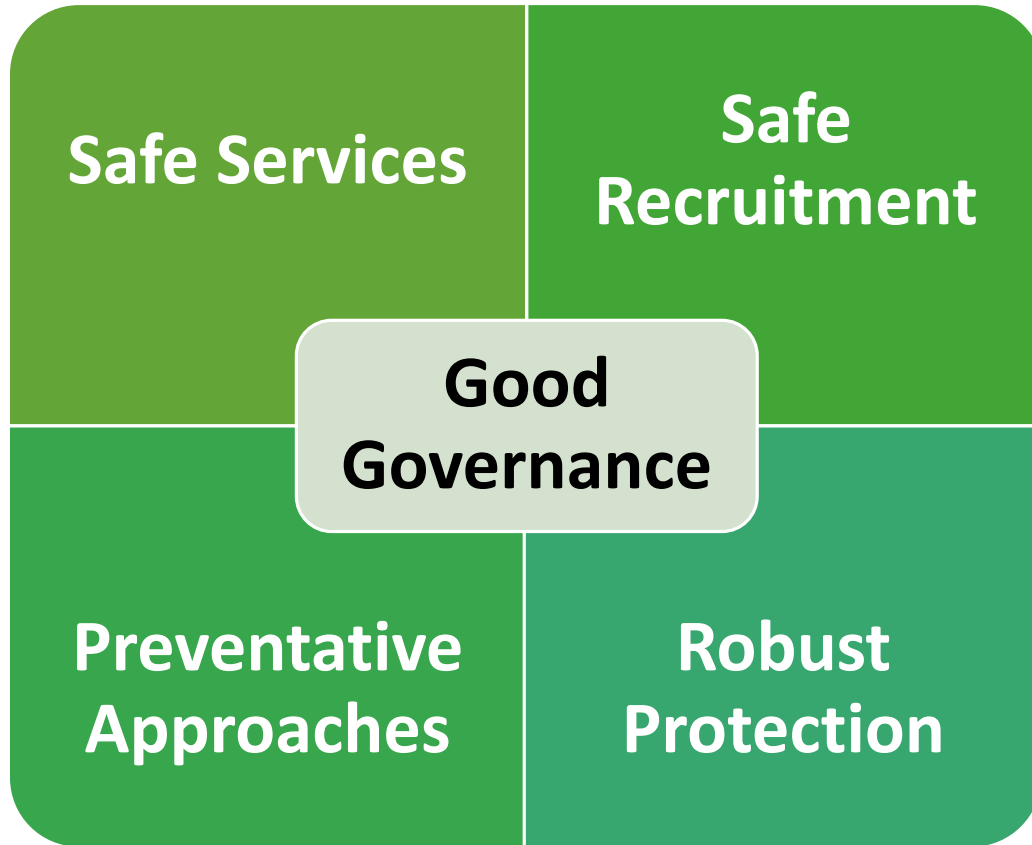
# What we said we would do

Areas of specific focus	How did we do?
Focus on the attainment at the expected level plus one in our primary settings: this will provide the basis for higher levels of attainment in the later stages.	Achieved
Work closely with our secondary schools to ensure they are prepared for the new examination requirements	Achieved
Conclude the independent review of ALN and inclusion provision across the County.	Achieved
Develop a broader offer across schools and youth support services to effectively tackle Adverse Childhood Experiences	Working towards
The CYP Directorate will become one of the key participants in the wider Public Service Board approach to reducing childhood obesity.	Working towards
Seeking specific expertise to develop our collaborative working across geographical and age based clusters	Achieved
Work with all schools to ensure that Monmouthshire is ready to deliver the Successful Futures framework	Achieved and ongoing
Work closely with schools and wider partner agencies to reduce the number of exclusions	Not achieved

# Safeguarding and wellbeing

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# Safeguarding



- Safeguarding is a key concern for CYP services.
- In our school settings it can range from ensuring the security of a school site to PREVENT anti-radicalisation and everything in between.
- CYP is a key part of the Whole Authority Safeguarding Group (WASG) and works to the same framework to assess the effectiveness of its arrangements.
- The Lead Officer Safeguarding in Schools (LOSIE) is a key role in developing safeguarding in Monmouthshire.
- Every two years all of our schools complete a SAFE, this is then tested in association with the LOSIE.
- We have had four letters from Estyn regarding in the past 18 months.
- We are always learning and developing our practice, this year the safe recruitment of volunteers in our schools was a risk but through string partnership working we now have a complete record of all volunteers across 34 schools.

# Wellbeing

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- Young people’s wellbeing is a key focus for the MCC Wellbeing Plan which has the stated aim of ‘giving every young person the best start in life’
- The Wellbeing wheel is designed to allow MCC to map our interventions with children and their families and allow us to understand their impact and benefits.
- The wellbeing of children and young people has a direct and tangible impact on their achievements in school.
- We are working closely with colleagues in Social Services’ early help team to strengthen our preventative working. The MCC Youth Service are also a critical part of these interventions. It is a clear aim to further improve this relationship in the next year.
- All of our schools are significantly investing in wellbeing support for their learners. A key part of this is the development of the Emotional Literacy Support Assistant (ELSA) a programme of development led by MCC Educational Psychologists.
- Wellbeing is the key focus for our partnership activity in CYP; this operates at all levels from pan-Gwent Children and Families Partnership through to the PSB, its Programme Board and most recently the Children’s and Young People’s Strategic Partnership.

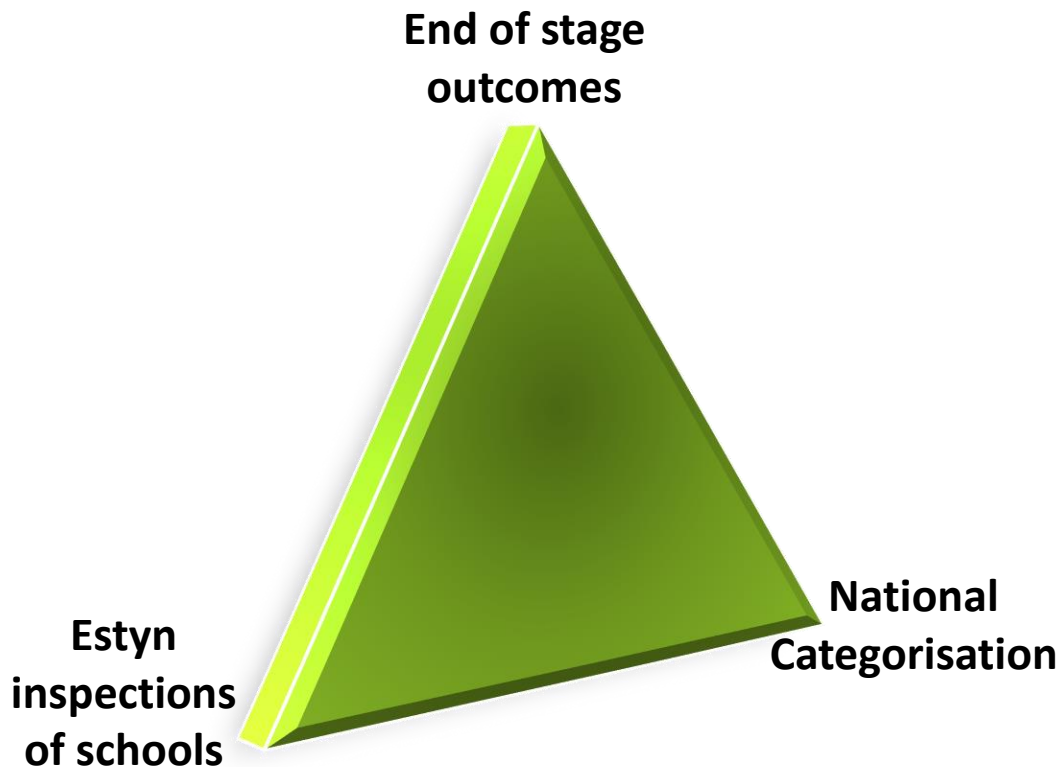


# School Performance 2016/17

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# Triangulation of standards in our schools

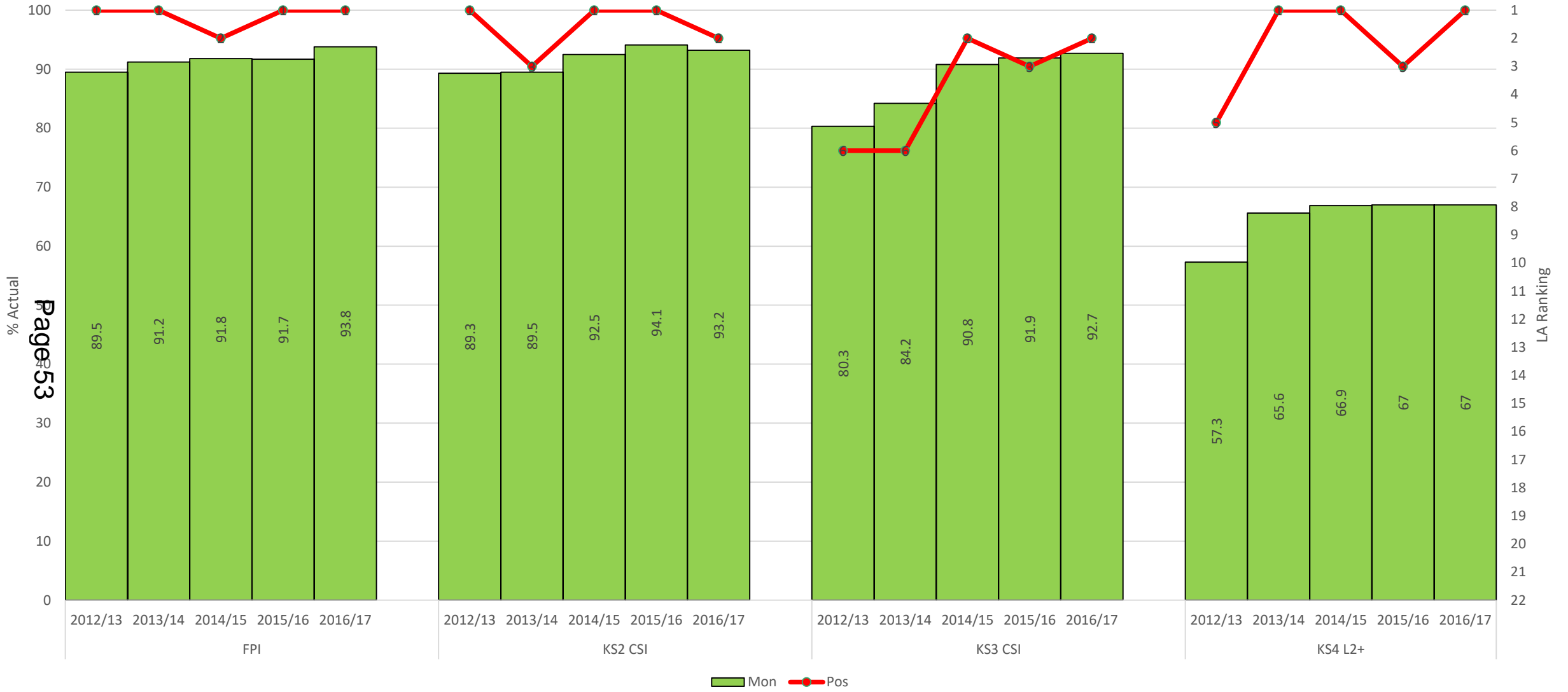
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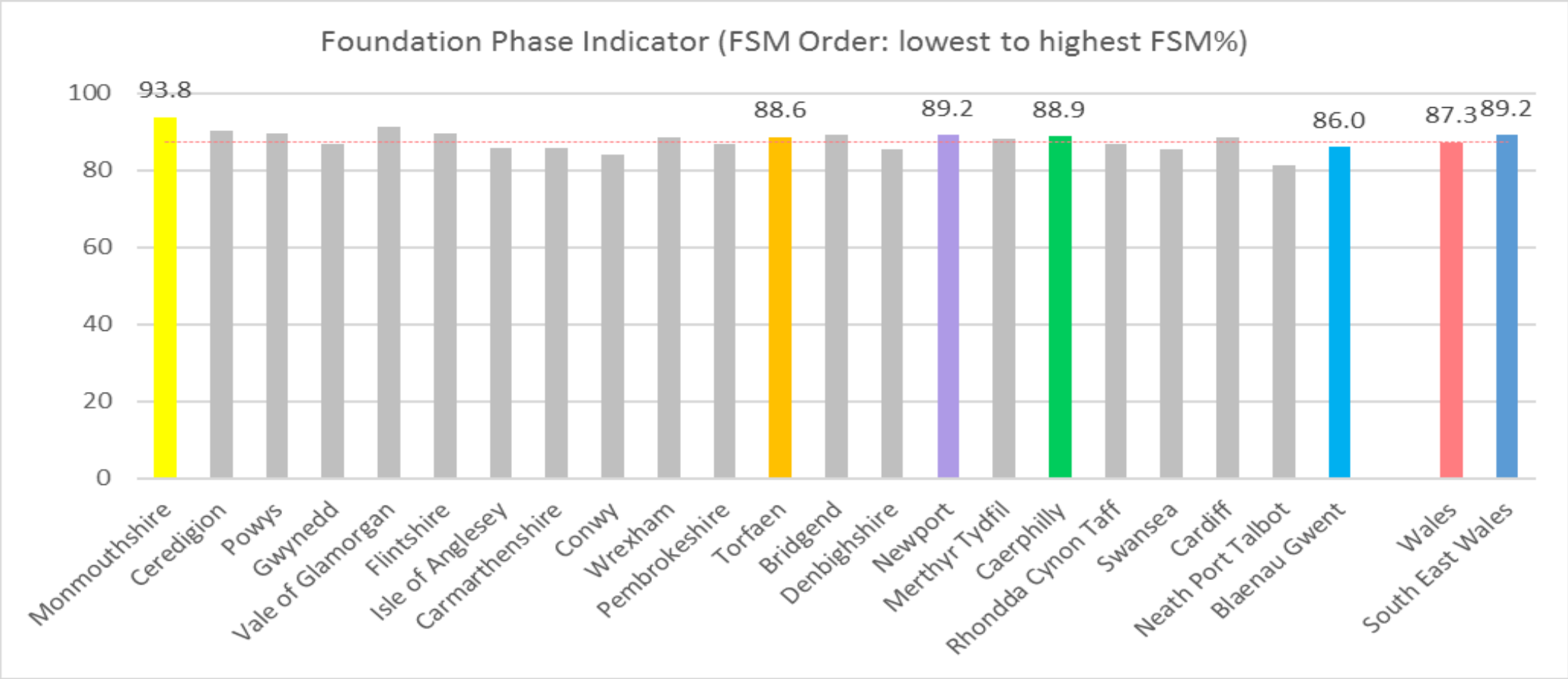
- **End of stage outcomes [annual assessment]:**
  - Expected Level
  - Expected Level +1
  - eFSM Gap
- **National Categorisation [Annual assessment]:**
  - Standards
  - Leadership
- **Estyn Outcomes [rolling programme of school inspection]:**
  - Outcomes
  - Prospects for improvement
  - Teaching and Leadership

# Headline Indicators

## Monmouthshire Actual & LA Rank



# Foundation Phase - FPI



# Indicator Movements

Outcome 5+	FPI	LLC English	LLC Welsh	Mathematical Development	PSD
MCC 2017	93.8 ↑	94.7 ↑	98.1 ↑	94.4 ↑	97.9 ↑
Target	<b>94.1</b>	<b>94.6</b>	<b>94.4</b>	<b>95.0</b>	<b>97.6</b>
MCC 2016	91.7	93.1	93.8	93.8	96.6
Wales 2017	87.3	88.1	90.9	90.3	94.7

Outcome 6+	LLC English	LLC Welsh	Mathematical Development	PSD
MCC 2017	49.6 ↑	50.0 ↑	47.3 ↓	75.7 ↑
Target	<b>48.7</b>	<b>50.00</b>	<b>47.8</b>	<b>72.4</b>
MCC 2016	47.3	45.3	47.3	70.4
Wales	38.1	38.1	38.7	61.3

# The National Perspective

	FPI	LLC English	LLC Welsh	Mathematical Development	PSD
<b>2017</b>	<b>1</b> ↔	<b>1</b> ↔	<b>1</b> ↑	<b>1</b> ↑	<b>1</b> ↑
<b>2016</b>	<b>1</b> ↑	<b>1</b> ↑	<b>7</b> ↑	<b>2</b> ↔	<b>3</b> ↓
<b>2015</b>	<b>2</b> ↓	<b>2</b> ↓	<b>16</b> ↓	<b>2</b> ↓	<b>1</b> ↓

In 2017, most pupils at the end of the Foundation Phase achieved the expected outcome 5+ in the Foundation Indicator. This is 6.3 pp above the national Wales average and continues the improving trend of the last five years. In this indicator, Monmouthshire is ranked 1<sup>st</sup> in 2017. Monmouthshire has been ranked 1<sup>st</sup> in three of the previous four years and 2<sup>nd</sup> in the fourth year.

Performance at the end of the Foundation Phase for LLCE, MD and PSD is higher than in 2016 continuing an overall upward trend and as a result, Monmouthshire is ranked 1<sup>st</sup> in Wales for all three indicators for the second time in the last five years. During this period, performance in all three has been consistently 3<sup>rd</sup> or above.

# Foundation Phase: Gender Differential and FSM Performance

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## Gender

The gap between girls and boys achieving the FPI is significantly smaller than the gap across Wales nationally in 2017. This is due to a significant improvement (5.0pp) in boys' performance and a slight decline in girls' performance (1.0pp) compared to the previous year. The gap in performance in Monmouthshire is the smallest when compared to other similar local authorities in 2017.

Although the gap in performance between boys and girls in LLCE in 2017 is smaller than 2016, it is greater than the average across Wales in favour of girls. Overall, the gap has increased over the last five years because girls' performance has increased at a faster rate than boys' performance. Performance in LLCW has been variable over the last five years due to fluctuating and small numbers of pupils in each cohort.

## FSM

FSM pupils' performance increased by 8.3 percentage points to 84.9%. The performance of non FSM pupils also rose to 94.8%, a 0.9 percentage point increase. The scores of non FSM pupils has risen steadily over the past 3 years, with a 1.0 percentage point gain between 2015 and 2016 also. Due to the significant increase in FSM pupils' performance in 2017, the attainment gap between FSM and non FSM closed from 17.3 in 2016 to 9.9 this year. Over a 5 year period from 2013, the attainment gap has ranged from 9.5 to 17.3, with 2017's 9.9 being the 2<sup>nd</sup> lowest score over the period.

For schools' FSM performance, there was a full range of scores from 100% to 0% - this is consistent with the previous 2 years also. Non FSM schools performance ranged from 100% to 77.8%, this is the narrowest the gap between scores has been for 3 years, up over 4.0 percentage points from 2016.

# Foundation Phase Conclusions

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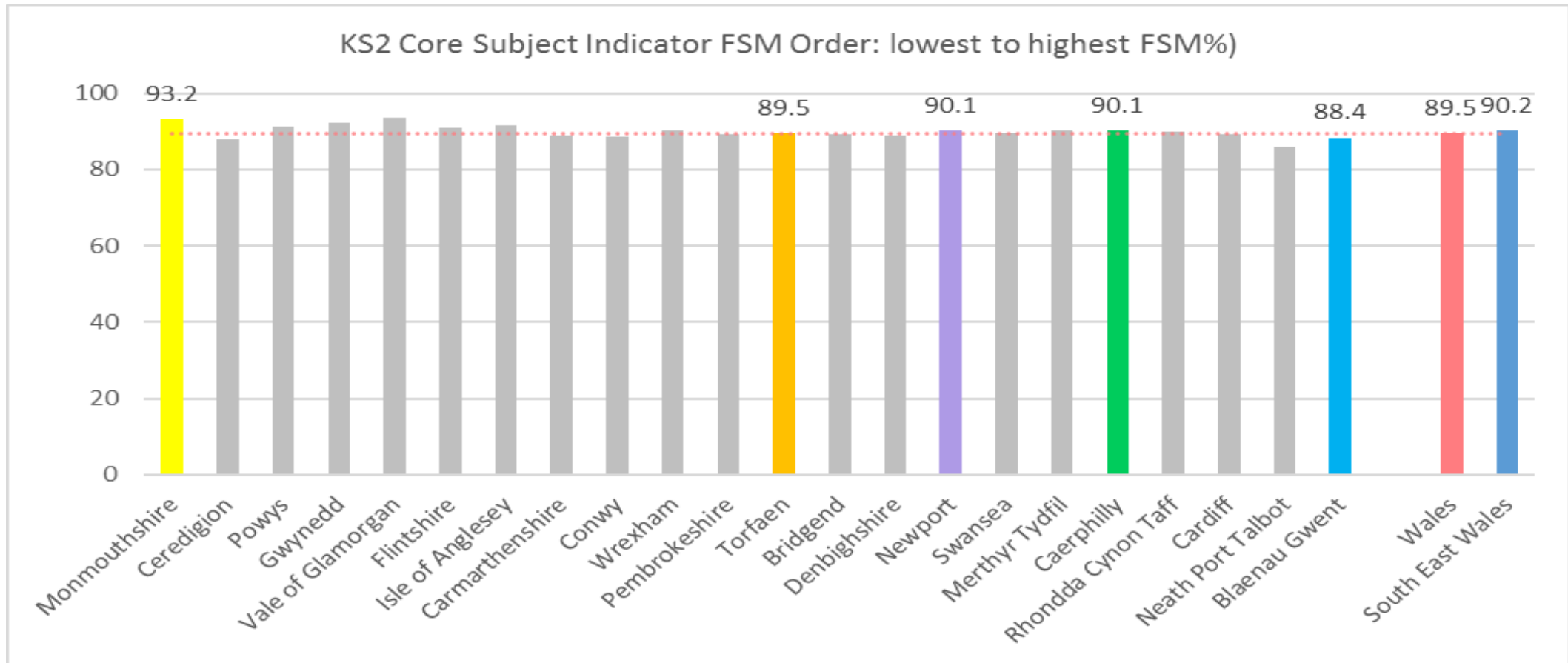
Our schools have successfully implemented the revised Foundation Phase framework, consistently improved outcomes and maintained Monmouthshire's position as one of the highest performing local authorities. Overall, performance at the higher level continues to improve with over 47% of learners achieving Outcome 6+.

Schools have closed the gap in attainment between boys and girls in the FPI through the development of stimulating learning environments and delivery of rich learning experiences that engage and challenge both boys and girls. The performance of FSM pupils has increased through targeted intervention and tracking. As a result, the gap has closed to less than 10 percentage points.

From summer 2018, schools will use the new Foundation Phase Framework to assess learner outcomes. Given this is the first year for the new measures and the uncertainties surrounding this, we expect to see a decline in performance overall and in line with performance across Wales, particularly at the higher levels. Our challenge will be to maintain our current ranking during this period of transition. In order to secure further improvements going forward, schools will need to continue to develop and embed effective Foundation Phase practice, ensuring continuity and progression in skills development and sharing good practice within and across schools.



# Key Stage 2



# Indicator Movements

Level 4 +	CSI	English	Welsh (First Language)	Mathematics	Science
MCC 2017	93.2 ↓	95.3 ↓	86.8 ↓	94.5 ↓	95.3 ↓
Target	<b>92.7</b>	<b>94.5</b>	<b>84.2</b>	<b>94.2</b>	<b>95.3</b>
MCC 2016	94.1	95.9	95.1	95.2	97.2
Wales 2017	89.5	91.1	91.6	91.6	92.2

Level 5 +	English	Welsh (First Language)	Mathematics	Science
MCC 2017	56.4 ↑	44.7 ↑	57.4 ↑	57.3 ↑
Target	<b>54.3</b>	<b>31.6</b>	<b>55.5</b>	<b>56.5</b>
MCC 2016	54.1	36.6	54.8	54.6
Wales 2017	44.7	41.5	47.0	46.4

# The National Perspective

	CSI	English	Welsh (first language)	Maths	Science
<b>2017</b>	<b>2 ↓</b>	<b>1 ↔</b>	<b>21 ↓</b>	<b>2 ↓</b>	<b>1 ↔</b>
<b>2016</b>	<b>1 ↔</b>	<b>1 ↑</b>	<b>6 ↑</b>	<b>1 ↔</b>	<b>1 ↔</b>
<b>2015</b>	<b>1 ↑</b>	<b>2 ↑</b>	<b>20 ↑</b>	<b>1 ↑</b>	<b>1 ↑</b>

Performance in 2017 in the KS2CSI declined by 0.9pp compared to the previous year. This is because outcomes for all core subject indicators are lower than in 2016, particularly in Welsh language. As a result, Monmouthshire's ranking dropped to 2<sup>nd</sup> in Wales. Monmouthshire has been ranked 1<sup>st</sup> for this indicator for three out of the last five years.

The rate of improvement in the KS2CSI in Monmouthshire over the last five years has been slower than the national average. Similarly, the rate of improvement in Monmouthshire has been slower than in Powys and the Vale of Glamorgan during the same period.

There has been a decline in performance for all core indicators at level 4+ compared to 2016. In English, the overall decline is due to a fall of 1pp in oracy and 1.2pp in reading. Although English and science outcomes are below 2016, they are the strongest subjects in 2017 and both are ranked 1<sup>st</sup> in Wales.

Performance in mathematics has declined by 0.7 pp and is now ranked 2<sup>nd</sup> in Wales. Welsh first language is the weakest core subject in 2017 with a decline of 8.3 pp compared to the previous year and as a result it is now ranked 21<sup>st</sup> in Wales.

# Key Stage 2: Gender Differential and FSM Performance

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## Gender:

The gap in performance in the KS2CSI in 2017 is very small and in favour of boys for the first time over the last five years. This is because boys have improved at a faster rate than girls have during this period and as a result, outcomes are 5.6pp higher than in 2013 compared to a 2.1pp increase for girls.

The gap in performance between boys and girls in Monmouthshire for the KS2 CSI has been consistently smaller than the Wales average for the last five years.

The gap in performance at level 5+ has increased for English, mathematics and science and reduced for Welsh compared to 2016.

Boys' performance in English is significantly below that of girls in 2017. When considering the three elements of oracy, reading and writing that contribute to overall performance in English at level 5+, girls' attainment is higher in both reading and writing compared to boys. As a result, the gap has increased by 7.8pp compared to a 0.9pp increase across Wales.

## FSM:

Both FSM and non FSM pupil performance dropped at KS2 in 2017 compared to 2016, however both performance scores were higher than those seen in 2015. FSM performance dropped by 1.6 percentage points to 84.0%, whereas scores of non FSM pupils dropped by 1.1 percentage points. The attainment gap widened slightly by 0.4 to 10.2 in 2017, the 2<sup>nd</sup> lowest score achieved within the last 4 years.

In terms of schools, the range of scores widened for non FSM pupils, with the lowest score achieved dropping from 87.5% in 2016 to 83.3% in 2017. The top score achieved remains at 100%. For FSM pupils, as seen for Foundation Phase the range of scores remain at 100% to 0%.

# Key Stage 2 Conclusions

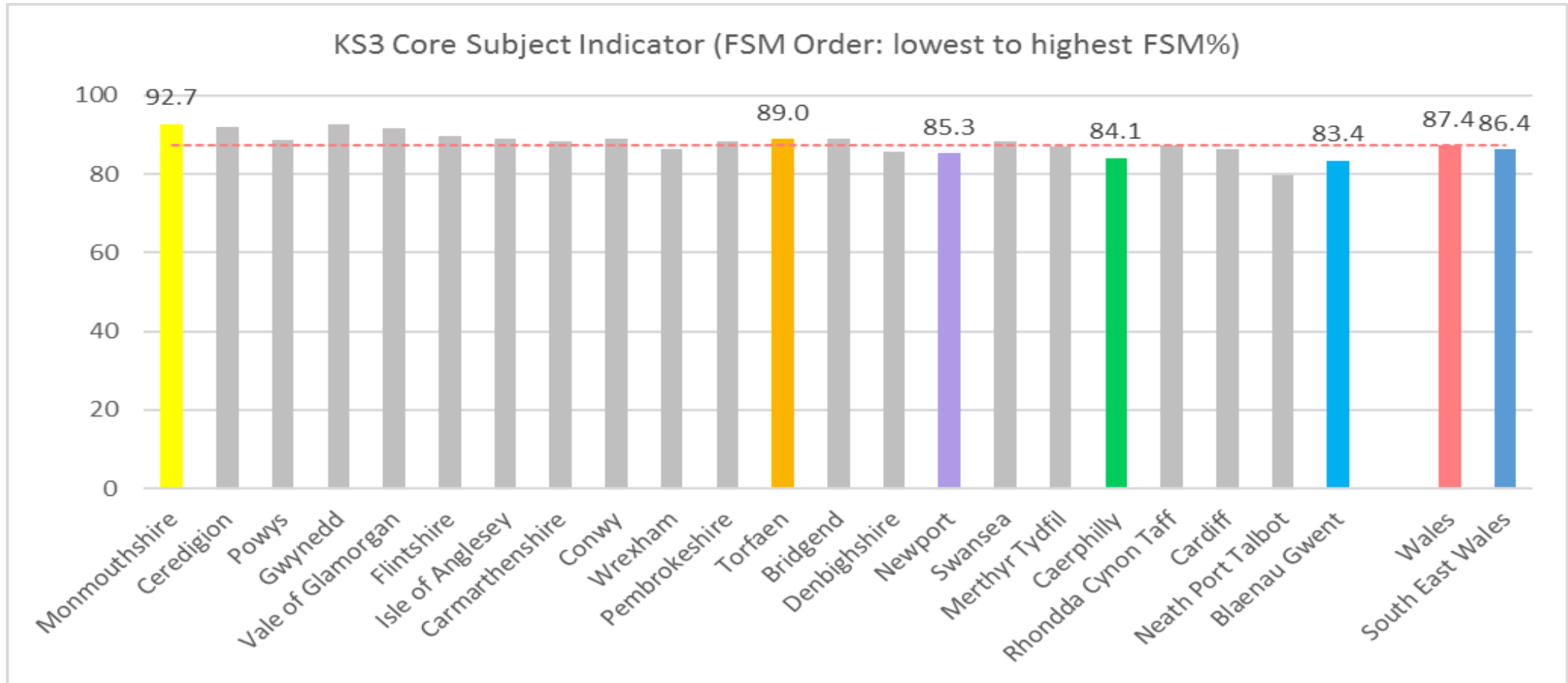
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Performance across our schools has improved consistently and has been amongst the highest in Wales for almost all indicators at level 4+. However, 2017 saw a slight decline in performance and ranking. Performance in Welsh first language declined significantly due to a wide variation between schools. In contrast, performance at the higher levels continue to improve and build on FP outcomes across all indicators.

Schools have continued to close the gap in performance between boys and girls through the continued implementation of innovative curriculum provision that engages both boys and girls in almost all areas apart from English reading and writing. The performance of FSM learners is improving overall because of a greater focus on tracking and the implementation of suitable interventions.

Our challenge will be to continue to increase the proportion of learners achieving level 5+ and to secure more learners attaining level 6+ through effective cluster collaborative arrangements and the sharing of good practice and expertise between primary and secondary schools. The implementation of Donaldson across our schools will be a significant step towards achieving these higher levels and our Pioneer schools are taking the lead in supporting the roll out across all four clusters.

# Key Stage 3



# Indicator Movements

Level 5 +	CSI	English	Mathematics	Science
MCC 2017	92.7 ↑	94.5 ↑	94.5 ↑	97.0 ↑
Target	<b>94.9</b>	<b>95.1</b>	<b>95.2</b>	<b>96.3</b>
MCC 2016	91.9	94.2	93.6	95.1
Wales 2017	87.4	90.5	90.8	93.5
Level 6 +	English		Mathematics	Science
MCC 2017	71.4 ↓		75.3 ↑	78.7 ↑
Target	<b>70.9</b>		<b>75.1</b>	<b>74.2</b>
MCC 2016	72.7		74.5	76.5
Wales 2017	58.7		66.5	65.6
Level 7 +	English		Mathematics	Science
MCC 2017	31.9 ↑		40.5 ↑	39.9 ↑
MCC 2016	24.7		38.8	34.1
Wales 2017	20.7		30.8	26.5

# The National Perspective

	CSI	English	Maths	Science
<b>2017</b>	2 ↑	2 ↔	2 ↑	1 ↑
<b>2016</b>	3 ↓	2 ↓	3 ↑	6 ↓
<b>2015</b>	2 ↑	1 ↑	4 ↑	4 ↑

At 92.7%, performance in the KS3 CSI in 2017 continues the improving trend of the last five years. The rate of improvement for this indicator has been faster than the average across Wales during the same period and as a result, Monmouthshire is 2<sup>nd</sup> in Wales in 2017.

Monmouthshire level 5+ outcomes in core subjects have improved consistently since 2013, remaining above the Wales average throughout.

Performance in English level 6+ decline by 1.3pp in 2017 compared to the previous year. However overall the five-year trend for this indicator shows an improvement of 22.5 pp since 2013.

Performance at level 6+ in mathematics and science improved by 0.8pp and 1.7pp respectively in 2017. This continues the upward trajectory of the last five years where outcomes in mathematics have improved by 20.7pp and in science by 34.6pp since 2013.

Outcomes for all subject indicators are higher than other similar authorities and the Wales average in 2017.



# Key Stage 3: Gender Differential and FSM Performance

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## Gender:

The gap between the performance of boys and girls in the KS3 CSI in 2017 is the narrowest for five years. During this period, the performance of both groups has increased year on year, however, the boys' rate of improvement has been faster and consequently the gender gap has reduced.

The gender gap in Monmouthshire has been consistently below the Wales average since 2013 and in 2017, it is the narrowest compared to other similar local authorities.

At the same time, the gender differences have decreased for all core subjects and all gender gaps are narrower than the Wales average and in comparison with other similar authorities. The smallest gap is in mathematics (-1.4pp) and the highest in English (-2.8pp) and both in favour of girls.

The gender gap in English has decreased again continuing the trend of the last four years. However, in 2017, the gap has narrowed because the performance of girls is 2.9pp lower than in 2016 and boys' performance in 2017 is only 0.2pp higher than the previous year.

Gender differences in mathematics and science have increased in 2017. This is because the performance of boys has declined compared to the previous year and girls have continued to improve.

## FSM

FSM pupil performance rose by 2.8 percentage points in 2017 to continue its upward trend since 2015. Non FSM performance has also seen a rise each year since 2014, with a 0.3 percentage point most recently in 2017 compared to the previous year. The attainment gap is the narrowest it has been since 2014, at 18.8 – this is due to the rising scores of FSM pupils, alongside the smaller increases seen by non FSM pupils.

When looking at schools, the top scores achieved by FSM pupils have increased for the past 3 years, jumping from 85.7% to 2016 to 91.7% in 2017. However, the scores were more bunched in 2016 with the gap in ranges widening from 5.7 to 16.7 in 2017. For non FSM pupils, both the lowest and highest scores remain above 90.0%, with the highest score rising by 1.1 percentage points to 96.3%. However as seen for FSM pupils, the lowest score has declined from 94.3% in 2016 to 91.9% in 2017.

# Key Stage 3 Conclusions

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We have seen an improving five-year trend in performance level 5+ at the end of key stage 3 and as a result, Monmouthshire is now amongst the highest performing for all key indicators for the first time during that period. During this time, schools have systematically developed and implemented effective cluster working between the secondary school and feeder primary schools. This has involved sharing good practice across phases, holding regular moderation sessions and lesson observations and agreeing shared expectations for all pupils on transfer from primary to secondary school. Gains at both level 6+ and level 7+ show a significant five year upward trend. Improving performance at the higher levels will be a continuing priority to secure improving future outcomes at the end of key stage 4.

Secondary schools are increasingly building on learning at the end of the primary phase to provide suitable stimulating opportunities to engage and challenge more learners. Consequently, performance for both groups has increased although at a faster rate for boys. As a result, the gap in attainment between boys and girls in the KS3 CSI has closed. Similarly, increased tracking of FSM pupils supported by timely and effective interventions is reducing the attainment gap between FSM and non-FSM and it is now the narrowest for four years.

Secondary schools are engaging well with Pioneer schools to implement Donaldson and at the same time reviewing and redesigning the KS3 curriculum to reflect the new GCSE specifications as they are introduced and extending many elements into the KS2 curriculum in partnership with cluster primary schools.

# Key Stage 4

2017 saw the first tranche of new examinations and accountability measures introduced in Wales.

English language replaced English literature in the L2+ indicator

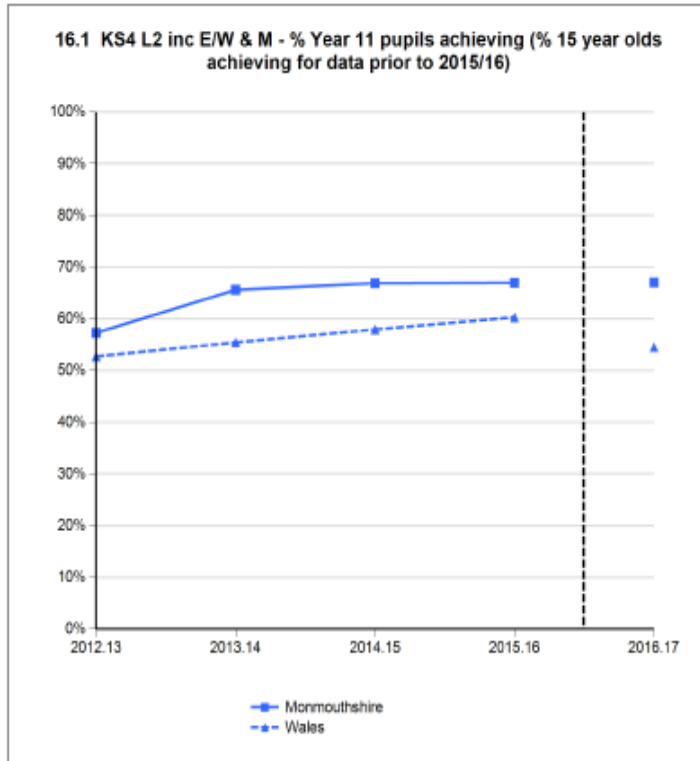
A new Maths paper; numeracy was introduced

Vocational qualifications or equivalents could only make up 40% of the key *Level 2 inclusive of English / Maths* indicator

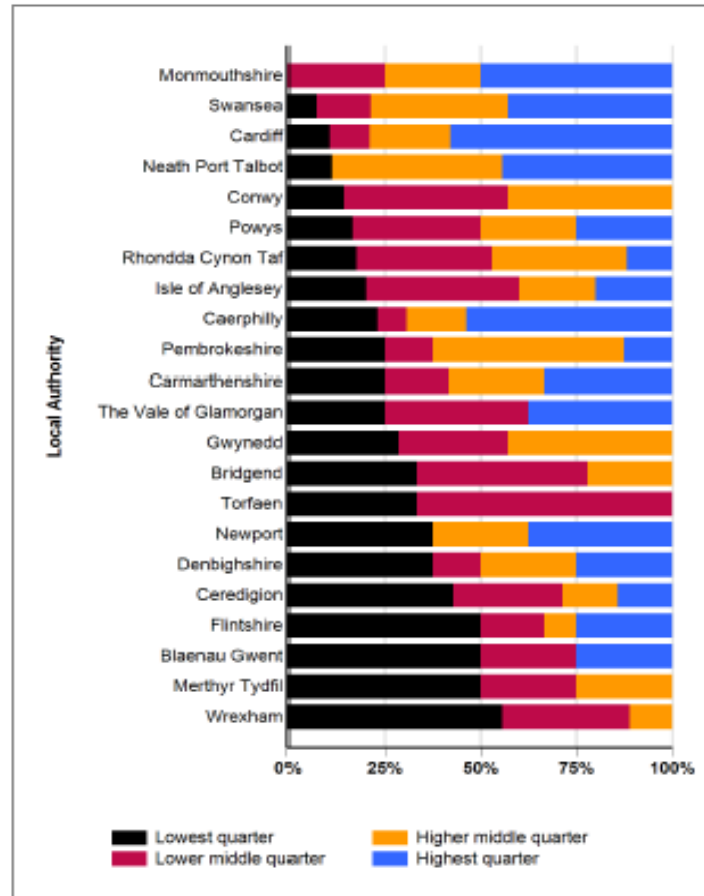
The new exams were based upon 'linear' examination structures rather than modular and coursework based assessments

	2015/16	2016/17	Difference
Isle of Anglesey	58.8	50.5	-8.3
Gwynedd	65.9	58.1	-7.8
Conwy	55.9	53.8	-2.1
Denbighshire	58.7	50.0	-8.7
Flintshire	61.5	57.0	-4.6
Wrexham	55.3	49.3	-6.0
Powys	65.3	62.2	-3.1
Ceredigion	70.3	62.4	-8.0
Pembrokeshire	59.3	55.3	-4.0
Carmarthenshire	65.1	57.2	-7.9
Swansea	64.7	57.8	-6.9
Neath Port Talbot	60.9	51.4	-9.5
Bridgend	61.7	53.0	-8.7
Vale of Glamorgan	67.1	60.4	-6.7
Rhondda,Cynon,Taf	56.6	49.8	-6.7
Merthyr Tydfil	53.9	42.4	-11.5
Cardiff	62.5	58.5	-4.1
Caerphilly	53.0	49.9	-3.1
Blaenau Gwent	48.2	41.1	-7.2
Torfaen	53.5	51.2	-2.2
Monmouthshire	67.0	67.0	0.0
Newport	57.3	55.5	-1.8
Wales	60.3	54.6	-5.6

# KS4: L2+ (Overall performance and Benchmark Quartiles)



KS4 L2 inc E/W & M (% achieving)	Year				
	2012/13	2013/14	2014/15	2015/16	2016/17
Monmouthshire	57.3	65.6	66.9	67.0	67.0
Wales	52.7	55.4	57.9	60.3	54.6



The Level two inclusive indicator was, in 2017, still the gold standard measure of attainment at the end of Key Stage 4. Monmouthshire achieved a county wide average of 67% , the highest in Wales and 4.6% higher than the next authority. Two Monmouthshire schools (Monmouth and Chepstow) placed in the top benchmark quartile of similar schools, King Henry VIII placed in the second quartile and Caldicot the lower middle.

# School variability & FSM Performance

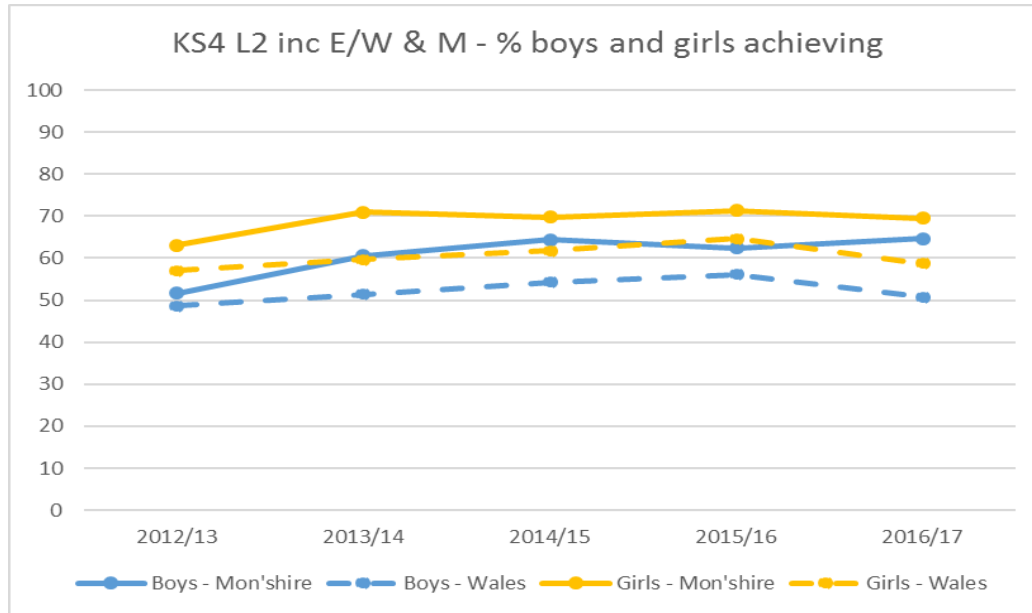
L2+ - All Pupils



L2+ - FSM Pupils



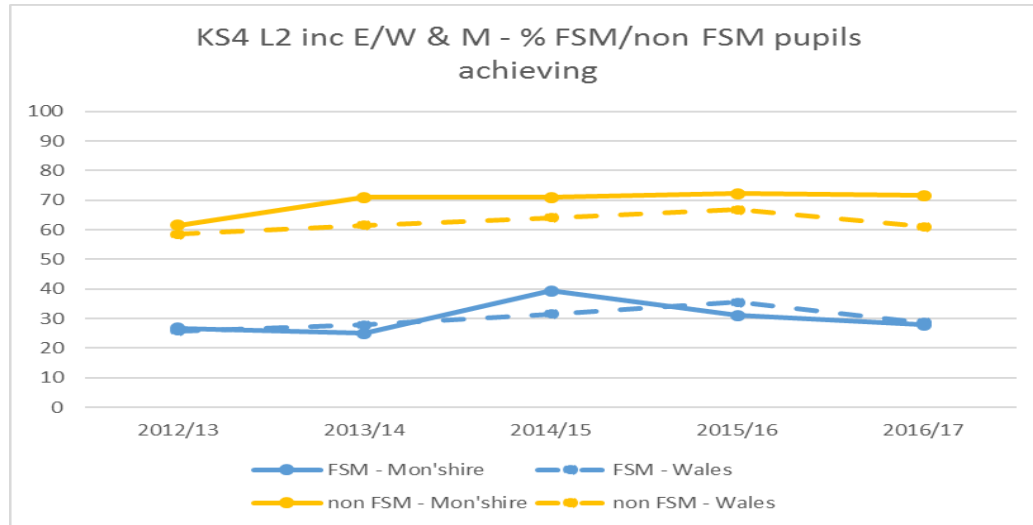
# KS4 L2+: Gender differentials



KS4 L2 inc E/W & M (% achieving)	2012/1 3	2013/1 4	2014/1 5	2015/1 6	2016/1 7
Boys - Mon'shire	51.7	60.6	64.4	62.4	64.6
Boys - Wales	48.7	51.4	54.3	56.1	50.7
Girls - Mon'shire	63.1	71.0	69.7	71.3	69.5
Girls - Wales	57.0	59.7	61.8	64.7	58.8
Difference (boys% - girls%) - Mon'shire	-11.4	-10.4	-5.3	-8.9	-4.9
Difference (boys% - girls%) - Wales	-8.3	-8.3	-7.5	-8.6	-8.1

The gender gap narrowed in 2017 for the Level 2 threshold inclusive of English/Welsh first language and mathematics from a 8.9 points gap in 2016 to a 4.9 points gap in 2017. The gap is now narrower than across Wales. This gap has narrowed due to a decline in girls' performance compared to an improvement in boys'.

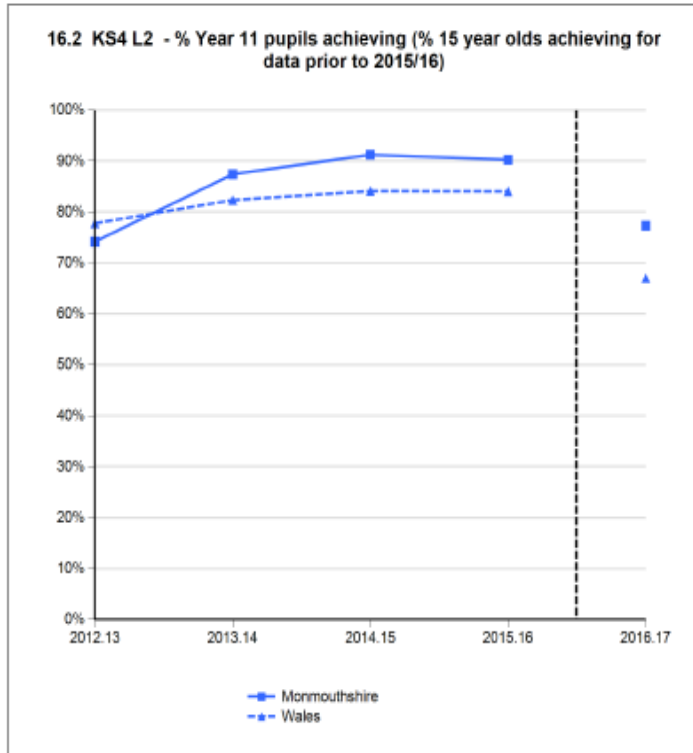
# KS4 L2+: FSM Differential



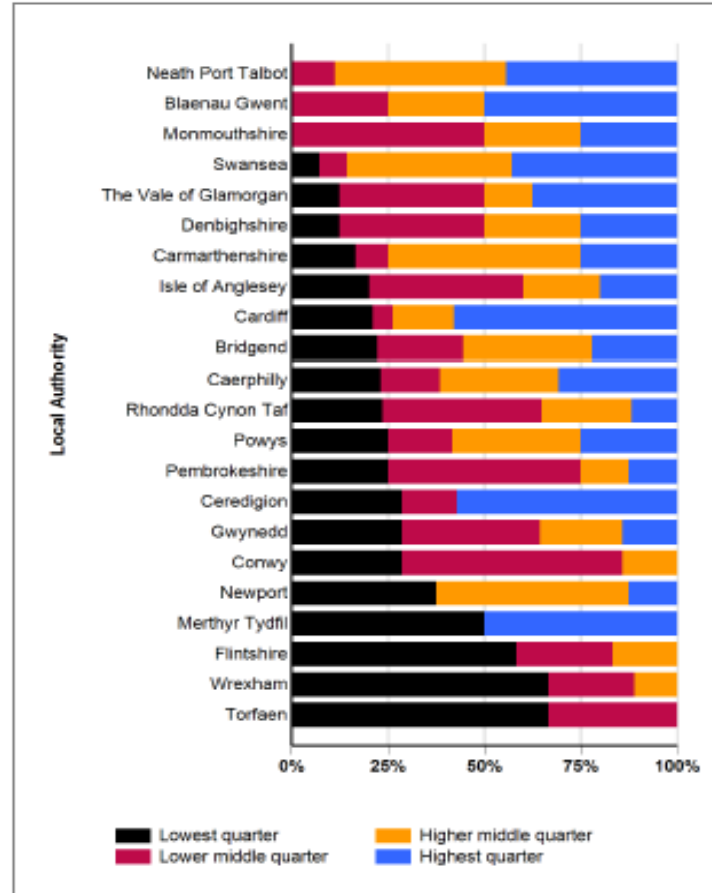
KS4 L2 inc E/W & M (% achieving)	2012/13	2013/14	2014/15	2015/16	2016/17
FSM - Mon'shire	26.7	25.0	39.4	31.0	27.9
FSM - Wales	25.8	27.8	31.6	35.6	28.6
non FSM - Mon'shire	61.6	71.0	71.0	72.2	71.6
non FSM - Wales	58.5	61.6	64.1	66.8	61.0
Difference (FSM% -non FSM%) - Mon'shire	-34.9	-46.0	-31.6	-41.2	-43.7
Difference (FSM% -non FSM%) - Wales	-32.7	-33.8	-32.5	-31.2	-32.4

The FSM/non FSM gap widened in 2017 for the Level 2 threshold inclusive of English/Welsh first language and mathematics from a 41.2 points gap in 2016 to a 43.7 points gap, above the Wales average of 32.4 points. The gap has fluctuated over the past few years, and the gap has widened this year due to the larger decrease in FSM pupil performance than non FSM pupil performance.

# KS4: L2 (Overall performance and Benchmark Quartiles)



KS4 L2 (% achieving)	Year				
	2012/13	2013/14	2014/15	2015/16	2016/17
Monmouthshire	74.2	87.4	91.2	90.2	77.3
Wales	77.8	82.3	84.1	84.0	67.0

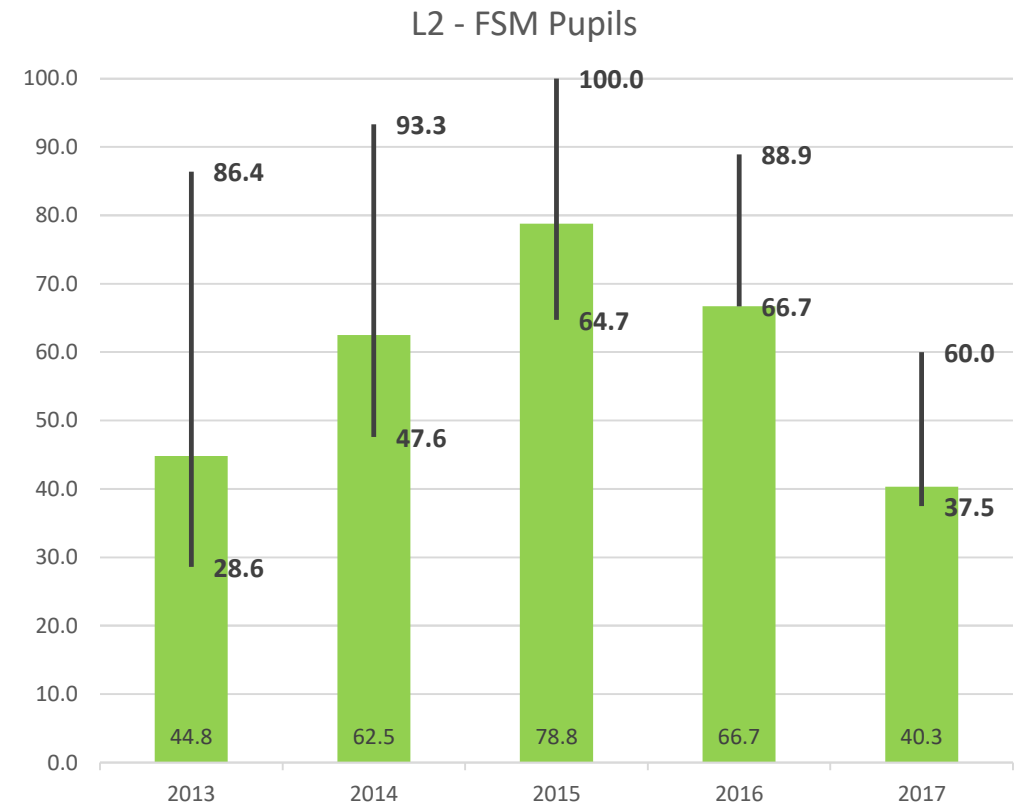
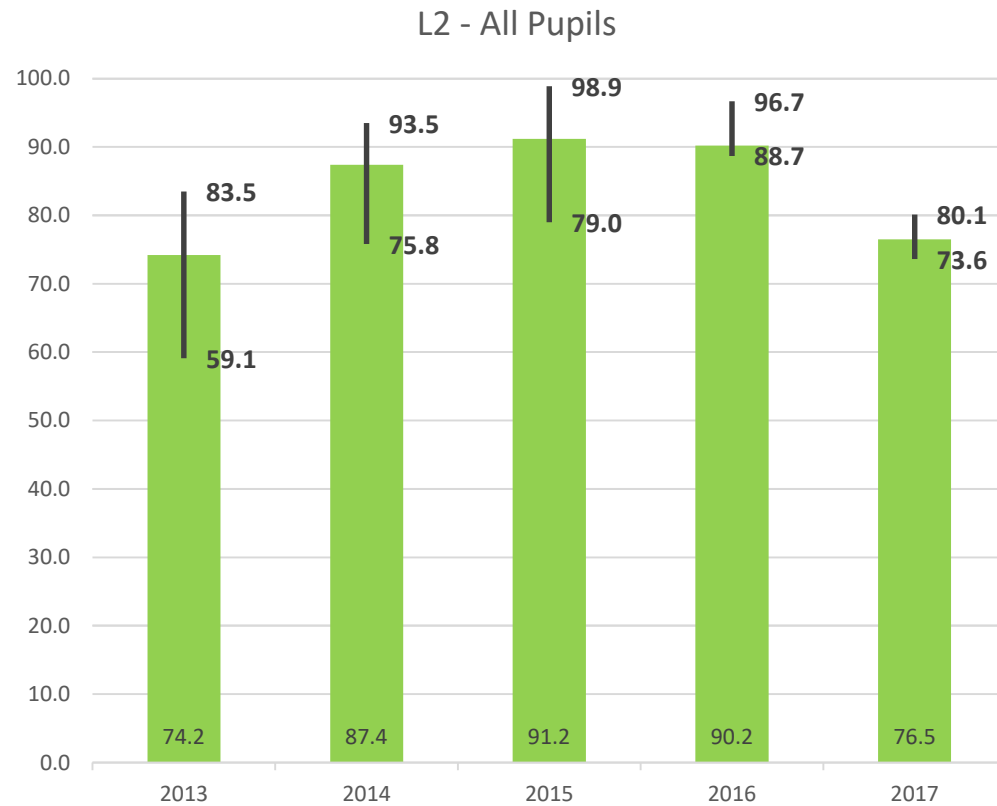


At 77.3%, Monmouthshire is the highest performing authority in the EAS region for L2 and 11.5pp higher than the next highest authority. However, L2 performance in 2017 is 12.9pp lower than in 2016 and is similar to the dip in other regional authorities. But less than the Welsh reduction of 17pp. Monmouthshire was ranked second in Wales for this indicator. King Henry VIII is the highest performing school in Monmouthshire for this indicator at 80.1% with Chepstow being the lowest at 73.3%.

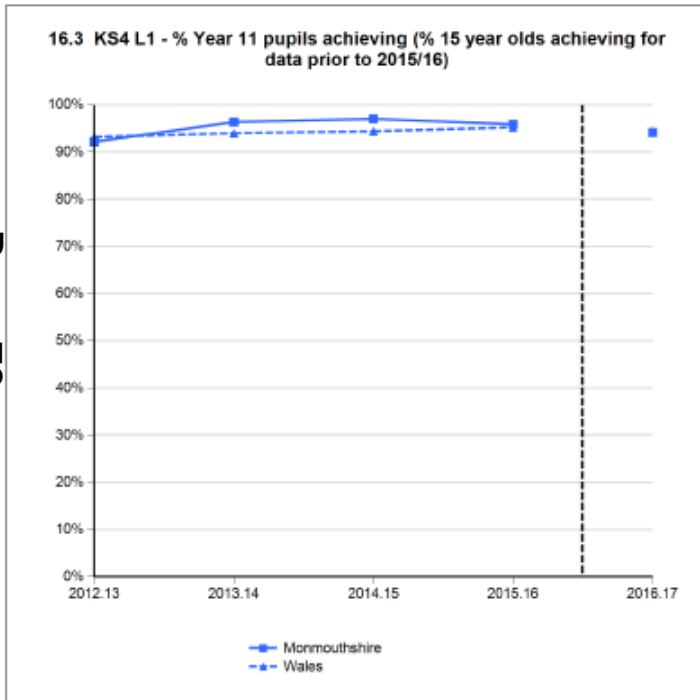


# Variability & FSM Performance

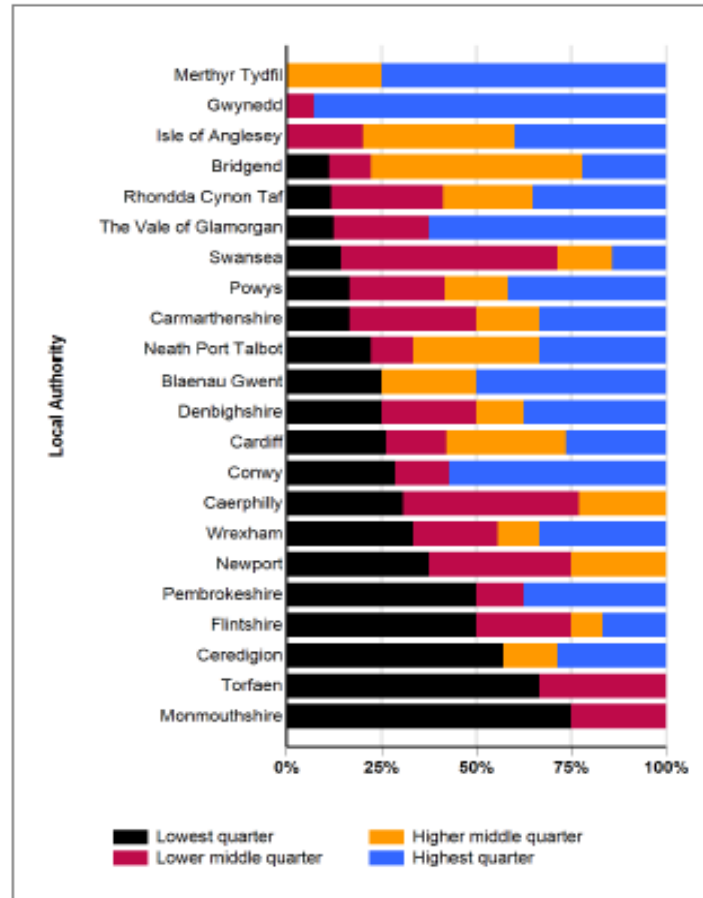
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# KS4: L1 (Overall performance and Benchmark Quartiles)

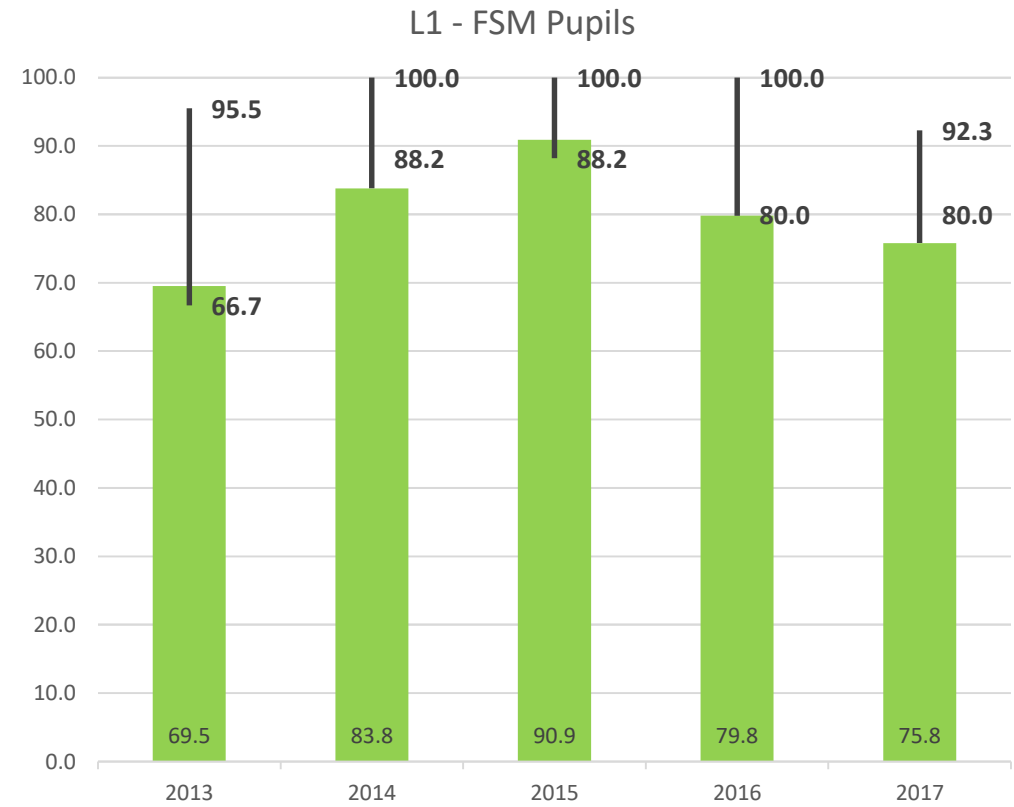
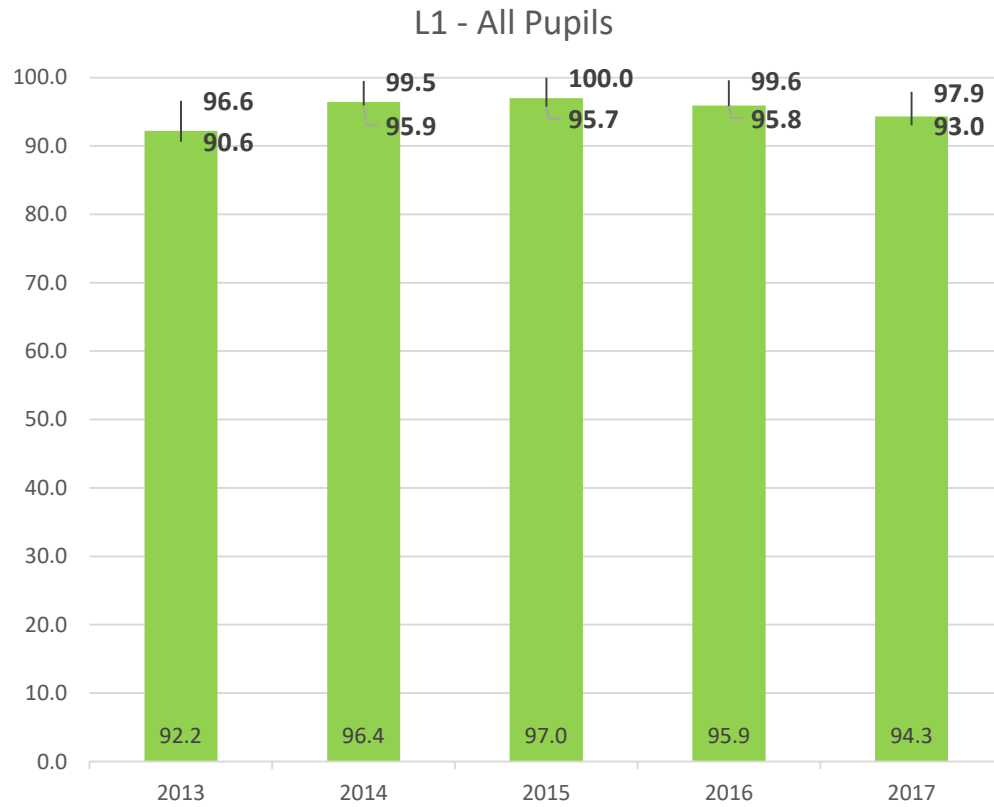


KS4 L1 (% achieving)	Year				
	2012/13	2013/14	2014/15	2015/16	2016/17
Monmouthshire	92.2	96.4	97.0	95.9	94.1
Wales	93.2	94.0	94.4	95.3	94.4

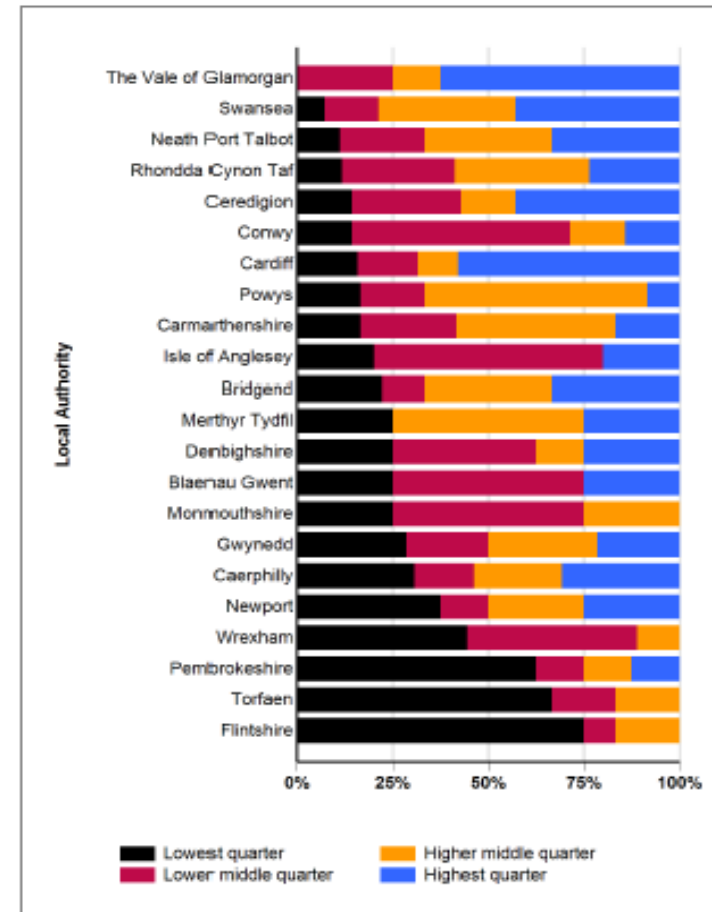
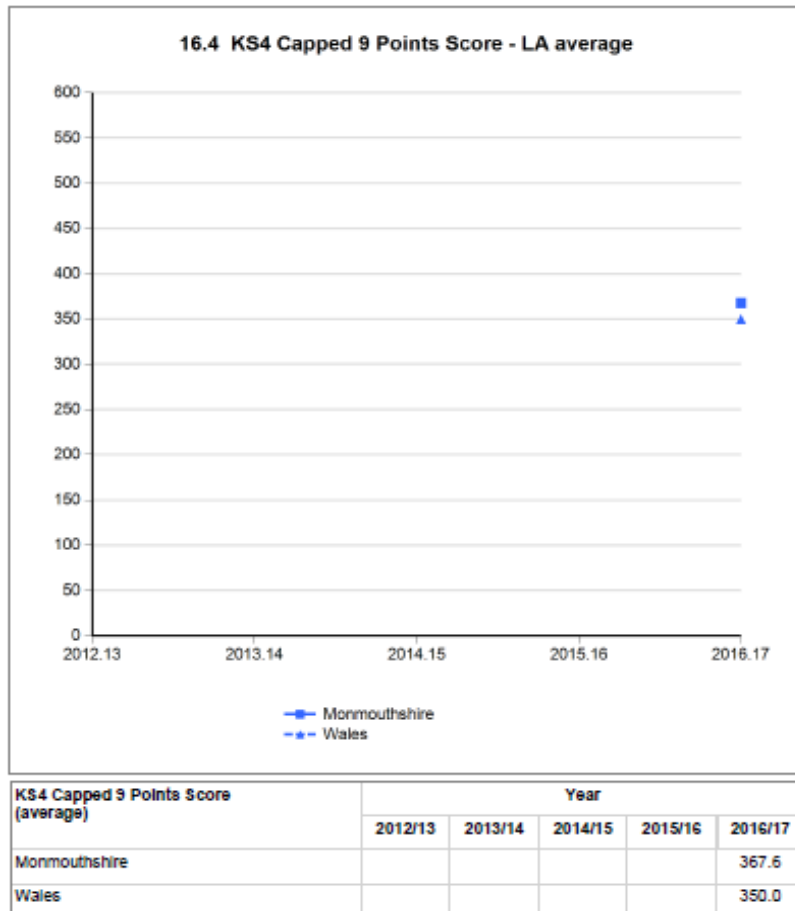


Monmouthshire has the highest outcome for this indicator across the region at 94.1%. This is consistent with the position in 2016, although overall performance has dipped by -1.8pp compared to 2016. Caldicot is the lowest performing school for this indicator at 93.0%, a drop of -4.7pp compared to the previous year; however, this is +7.4pp above their original target. Performance in the remaining three schools ranges between 97.2% and 97.9% with King Henry VIII being the highest.

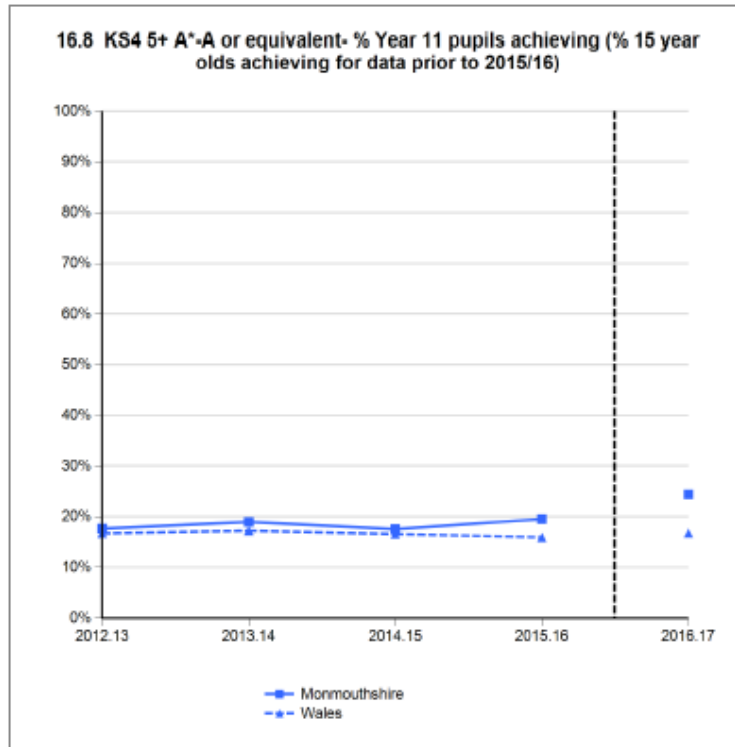
# Variability & FSM Performance



# KS4: Capped 9 (Overall performance and Benchmark Quartiles)



# KS4: 5 A\*/A



KS4 5+ A*-A or equivalent (% achieving)	Year				
	2012/13	2013/14	2014/15	2015/16	2016/17
Monmouthshire	17.6	19.0	17.6	19.5	24.4
Wales	16.7	17.3	16.6	15.9	16.8

- Excellent performance at the very highest levels
- 24.4% of pupils achieved 5 A\*/A grades
- Second highest in Wales and rate of improvement greater than the rest of Wales for the last two years.

# Challenges remain

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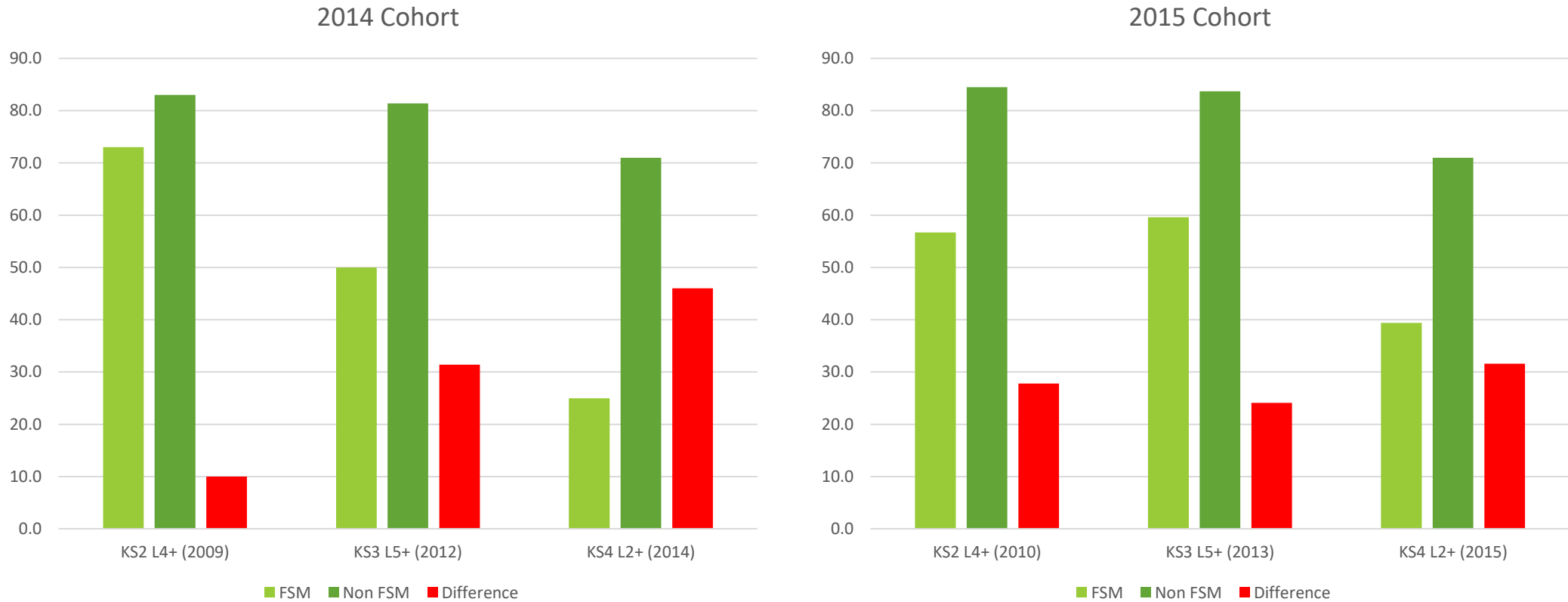
The screenshot shows a news article header with a navigation bar at the top containing categories like Home, UK, World, Business, Politics, Tech, Science, Health, Family & Education, and Entertainment. Below this, a sub-navigation bar includes Wales, Wales Politics (highlighted), North West, North East, Mid, South West, South East, Cymru, and Local. The main headline reads "Social mobility: Affluent areas 'failing' poorer children". Below the headline, it says "2 hours ago" and "Wales politics". There are social media sharing icons for Facebook, Twitter, Messenger, Email, and a "Share" button. On the right side, there is a "LIVE" badge and a "child" tag. Below the headline, there is a blurred image showing a person's face and a classroom setting.

28<sup>th</sup> November's BBC lead item cited Monmouthshire's KS4 attainment gap.

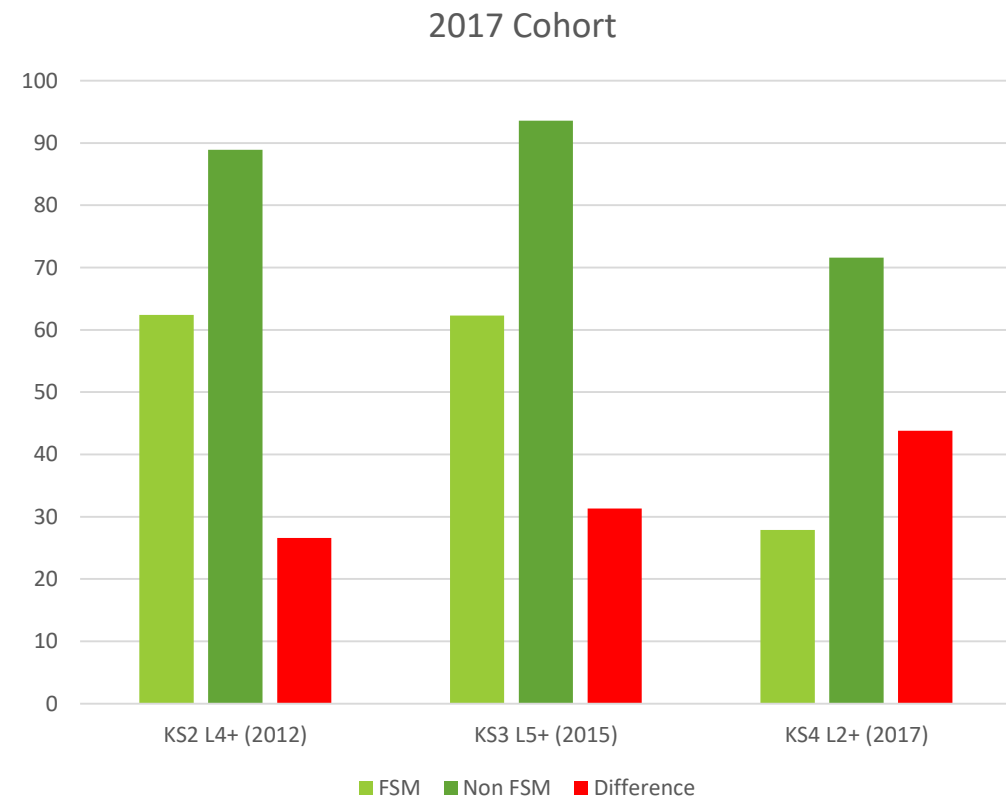
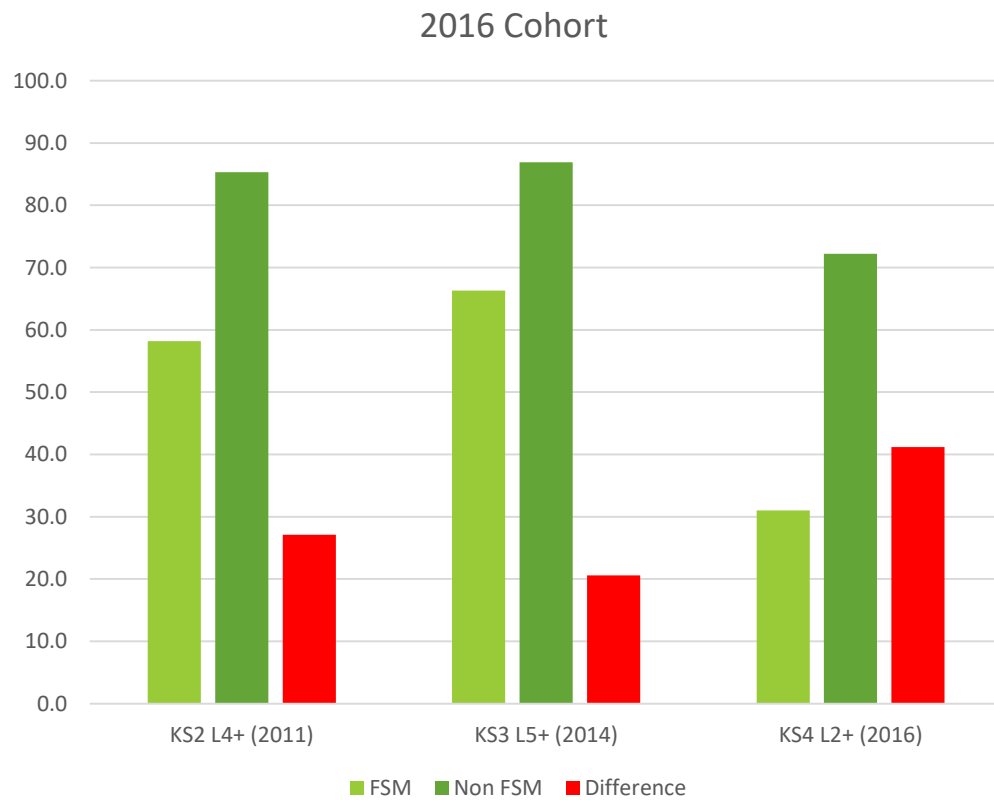
Fuller coverage of the report captured a broader position including a range of indicators

Monmouthshire the third best county for social mobility behind the Vale and Ceredigion

# What happens at secondary?



# What happens at secondary?





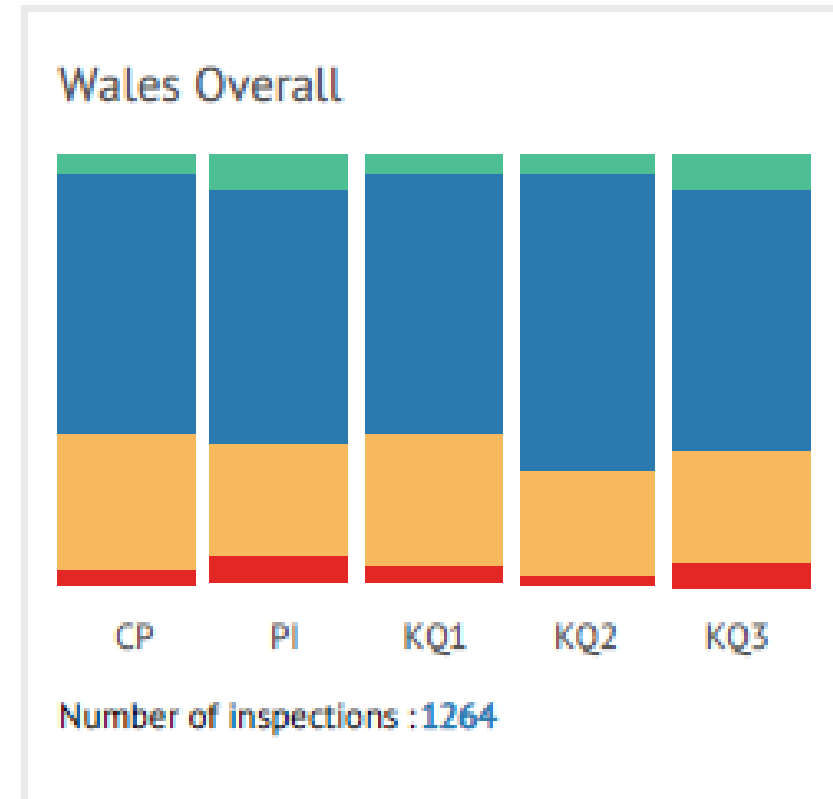
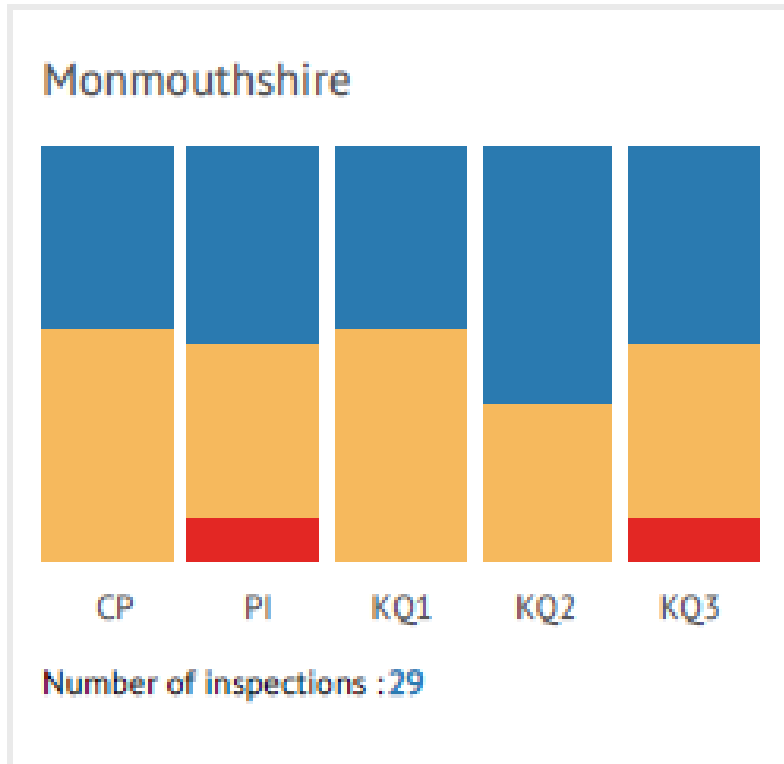
# Schools' Categorisation

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- Strong progress in growing the number of green schools
  - 3 (2014/15) to 13 (2017/18)
- Need to continue to focus on the progression of yellow schools – risk of perpetually yellow
- Amber reducing and converting to yellow: 13 in 2014/15 to 4 in 2017/18
  - Mounon House likely to be yellow next year – just out of SI
- Still stubborn red school
  - Magor: In Estyn Significant Improvement, Categorised Red for 2 years, SCC, warning notice, additional governors

# Estyn Outcomes (previous inspection framework)



# New Estyn Challenges

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The new Estyn Framework is providing a different challenge to our schools.

We have had three schools (two primary and one secondary) inspected under the new framework and similarly to schools across the EAS region we are finding it challenging to access the highest grading:

**Excellent** – Very strong, sustained performance and practice

**Good** – Strong features, although minor aspects may require improvement

**Adequate and needs improvement** – Strengths outweigh weaknesses, but important aspects require improvement

**Unsatisfactory and needs urgent improvement** – Important weaknesses outweigh strengths

**IA 1**

**Standards**

**IA 2**

**Wellbeing  
and attitudes  
to learning**

**IA 3**

**Teaching  
and learning  
experiences**

**IA 4**

**Care, support  
and guidance**

**IA 5**

**Leadership  
and  
management**

# Attendance and inclusion

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# Exclusions

	2011 /12	2012/1 3	2013/ 14	2014/1 5	2015/ 16	2016/ 17
Total number of Primary Days lost to FTE	137	50.5 ↓	60 ↑	41 ↓	106 ↑	185 ↑
Rate of Total primary FTE per 1000 pupils	26.1	9.6 ↓	11.3 ↑	7.7 ↓	19.9 ↑	34.2 ↑
Total number of Secondary Days lost to FTE	636	481 ↓	277.5 ↓	371 ↑	475.5 ↑	520.5 ↑
Rate of Total Secondary FTE per 1000 pupils	154.9	119.4 ↓	72.4 ↓	95 ↑	123.5 ↑	132.8 ↑

There are significant pressures on schools and the PRUs due to the lack of local specialist SEBD/ASD provision.

Of the 185 days lost to FTE in 2016/17 160.5 of the 185 days lost to FTE were as a result of 8 schools. Of the pupils in these 8 schools, 3 pupils have subsequently been placed in specialist out county provision for Significant ALN needs; e.g. Behaviour, ASD, Behaviour/ASD; 2 pupils are awaiting finalisation of out county specialist placement ASD, Behaviour; 1 pupil has been managed move to a new school, Statemented for behaviour; 1 pupil had already been managed moved to a new school Statemented for behaviour and 1 school had an influx of challenging pupils both statemented for behaviour

Given that the PRU at primary operates on an outreach basis, there is little choice but for head teachers other than to issue a fix term exclusion if behaviours are a significant issue

There were also 2 permanent exclusions this year for the same pupil who requires specialist provision.

Secondary permanent exclusions fell from 5 in 2015/16 to 1 in 2016/17

Secondary fixed term exclusions rose slightly from 475.5 days to 520.5 days in 2016/17. Within 1 secondary school rates of FTE fell whilst in the other 3 schools rates of FTE rose. Referrals to the Pupil Referral Service rose considerably last year. There were local factors with some significant episodes of FTE being attributed to a few pupils.

By disaggregating the pupils with highest days lost to FTE (these 18 pupils accounted for 208 days FTE) the number of days lost to FTE would fall to 312.5 days.

# Attendance – Primary Schools

Statistical Neighbour	2010 /11	2011/ 12	2012/ 13	2013/ 14	2014/ 15	2015/ 16	2016/ 17
Monmouthshire	94.4 %	94.7%	94.4%	95.8%	95.8%	95.7%	95.6%
Powys	93.6 %	94.6%	94.2%	95.6%	95.6%	95.7%	95.4%
Ceredigion	94.3 %	94.9%	94.3%	94.6%	95.7%	95.4%	95.3%
Pembrokeshire	93.2 %	93.9%	93.5%	94.8%	95%	95%	94.9%
Vale of Glamorgan	93.7 %	94.5%	94.2%	95.3%	95.3%	95.3%	95.1%
Wales Average	93.3 %	93.8%	93.7%	94.8%	94.9%	94.9%	94.9%

Monmouthshire has had the highest primary attendance data in Wales for the past 4 years. Robust targets are set in conjunction with our primary schools using national quartile data.

Monmouthshire compares very favourably with its statistical neighbours and other Local Authorities within the SEWC region. All schools are set challenging targets that are above the median. The robust target setting and half termly tracking of attendance has resulted in improved outcomes.

There was a small fall of 0.1% last year as there was some illness in the primary sector in a specific region in the local authority. National data shows that 67% 20/30 of our primary schools were above the median quartile.

Pupils whose attendance under 80% is tracked and schools are advised accordingly, these cases are prioritised by Education Welfare Officer for involvement. Discussions would be held with school to ascertain what interventions have been undertaken to address non-attendance.

# Attendance – Secondary Schools

	2011/ 12	2012/ 13	2013/1 4	2014/ 15	2015/ 16	2016/17
Monmouthshire	93%	93.4 %	94.5%	94.6%	94.7%	95.0%
Powys	92.9%	93.2 %	94.3%	94.6%	94.9%	94.5%
Ceredigion	93.7%	93.6 %	94.5%	94.5%	94.6%	94.9%
Pembrokeshire	92.6%	92.2 %	93.4%	93.2%	93.3%	93.8%
Vale of Glamorgan	92.7%	93.3 %	94.2%	94.7%	95.0%	95.0%
All Wales	92.2 %	92.6 %	93.6%	93.8%	94.2 %%	94.1%

Monmouthshire has had one of highest secondary attendance rates in Wales for the past 4 years.

Robust targets are set in conjunction with our primary schools using national quartile data. Monmouthshire compares very favourably with its statistical neighbours and other Local Authorities within the SEWC region.

All schools are set challenging targets that are above the median. The robust target setting and half termly tracking of attendance has resulted in an increasing trend of improved attendance.

Overall attendance rates were at 95% in 2016/17 this include our special school. If this was disaggregated then the LAs figure would have been 95.1%.

National data shows that 100% 4/4 of our secondary schools were above the median quartile.

# Risks and opportunities

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## Additional Learning Needs:

1. Implementation of the outcomes of the ALN Review
2. Risk around ALN and the volatility of this budget.
3. Compliance with statutory requirements e.g. Annual reviews/Casework for Tribunals and the demands of the new legislation

## School Reform and development:

4. Delivery of the Welsh in Education Strategic Plan
5. Completion of defects at Caldicot School and to continue to deliver Monmouth Comprehensive / Leisure Project.
6. Making sure that Caldicot School is working / delivering with regards to management and educational outcomes.
7. Development of the intelligent client for 21<sup>st</sup> C Schools Programme Band B (from pre-school requirements) – management of risk and expectation.

## Financial Pressures:

8. Impact of budget position in schools in particular the impact of the EIG reduction. Risk around the reduction in EIG, in our primary schools this will lead to possible redundancies for non-teaching staff and we will potentially see an increase in pupil:teacher ratios. In secondary schools we may see a reduction in interventions.
9. The risk that more schools will go into a deficit, also that the collective deficit will grow.

## Broader areas:

10. Staff Wellbeing
11. Preparedness for the new curriculum
12. Focus on FSM learners
13. Continued delivery of improving outcomes for all learners
14. Population development and growth across the County and ensuring suitable school places



# Areas of focus for 2018/19

Where we will focus our work	Driver for change	Linked Risk	How will we know we have been successful?
Conclude comprehensive redevelopment of secondary school with community leisure facilities in Monmouth	22 for 22	School Reform and development	School will open on time and on budget with a successful change management programme
Ongoing focus on Vulnerable learners	22 for 22 16/17 outcomes for some groups of learners are not good enough	FSM Learners' outcomes are not improving as quickly as we wish	Across all four secondary schools FSM performance improves
Continue to raise standards in education including STEM subjects	22 for 22 16/17 outcomes for some groups of learners are not good enough	Improving outcomes for all learners	Outcomes in all key accountability measures improve
Review and develop leadership structures across schools	22 for 22 Schools are dynamic organisations and leadership is critical to their success – we need to ensure we have a developed model for leadership development	That we do not have sufficient excellent leadership across all of our schools There will remain financial pressures in the	

# Areas of focus for 2018/19 (Contd.)

Where we will focus our work	Driver for change	Linked Risk	How will we know we have been successful?
Implement the findings of the ALN review	22 for 22 The MCC provision needs to be update to improve learner experiences and prepare for the new legislation	Financial risk Implementation of the ALN Review Changing legislative requirements	The consultation will be completed and pending outcomes a further decision taken by Cabinet to implement the changes
Review of the Catchment and Nearest School Policy	22 for 22 As the County sees development we need to ensure our schooling provision is appropriate	Population change and growth Financial pressures	The catchment, admissions and transport policies are fit for purpose
Review of Home to School Transport	22 for 22	Financial pressure Population change	Transport policies are affordable, sustainable and focused on active travel

# Conclusions

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- Last year's report identified that the next step in developing performance and system impact would be the hardest to take.
- In 2016/17 we built a strong foundation and as we enter the examination season we will see how strong the foundations are.
- Reform in the Welsh Education system is advancing on many fronts, this will impact on our learners and we have to prepare our schools, and professional colleagues to ensure this is a positive impact.
- We cannot lose sight of the importance of early years education and interventions and we hope to commence the 30 hour child care offer in January 2019.
- The work that our colleagues do in non-statutory settings such as Flying Start, Families First and the Youth Service provides huge support for learners before, during and after their school careers.
- There remains a challenging path where expectations are higher and resources often scarce but we are well placed to meet the needs of our young people.

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<b>SUBJECT:</b>	<b>DIARY OF MEETINGS FOR 2018/19</b>
<b>MEETING:</b>	<b>County Council</b>
<b>DATE:</b>	<b>19<sup>th</sup> April 2018</b>
<b>DIVISION/WARDS AFFECTED:</b>	<b>N/A</b>

- 1. PURPOSE:**  
To approve the draft diary of meetings for 2018/19.
- 2. RECOMMENDATIONS:**  
That the diary of meetings for 2018/19, as attached, be approved.
- 3. KEY ISSUES:**
  - 3.1 Each Committee has reviewed the timing of their meetings and the diary has been drawn up to reflect each Committee's preferences.
  - 3.2 Some Committees set their own dates during the year eg SACRE, Appointment of LEA Governors Committee, PSB selects, Corporate Parenting Panel and these will be added to the diary in due course.
  - 3.3 The diary includes, for information only, dates of meetings for cabinet boards, political groups and outside bodies that are not agreed by Council and are subject to change by the organising bodies.
  - 3.4 As per previous years, as far as is practicable meetings have not been scheduled during school holidays as requested by Councillors.
  - 3.5 County Council meetings have been scheduled to start at 14:00 in the diary. The timing of County Council meetings may change following a review of the trial period by Democratic Services Committee for alternating the start time of County Council meetings.
- 4. REASONS:**  
The Council calendar needs to be approved annually to ensure appropriate governance arrangements are in place for the year and enables Members and officers to forward plan effectively.
- 5. RESOURCE IMPLICATIONS:**  
None as a direct result of this report.
- 6. SUSTAINABLE DEVELOPMENT AND EQUALITY IMPLICATIONS:**  
There are no sustainable development or equality impacts arising from this report.
- 7. SAFEGUARDING AND CORPORATE PARENTING IMPLICATIONS**  
There are no safeguarding or corporate parenting implications associated with this report.

**8. CONSULTTEES:**

**Political Group Leaders** – No feedback

**Democratic Services Committee** – Request that meetings are held in accordance with the approved diary throughout the year so that ‘special’ meetings held at short notice are kept to a minimum.

**9. BACKGROUND PAPERS:**

None.

**10. AUTHOR:**

John Pearson, Local Democracy Manager

**CONTACT DETAILS:**

**Tel:** 01633 644212

**E-mail:** [johnpearson@monmouthshire.gov.uk](mailto:johnpearson@monmouthshire.gov.uk)

# **CALENDAR OF MEETINGS**

**1 MAY 2018 - 2 AUGUST 2019**

<b>MAY, 2018</b>				
<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
	<b>1</b> 2.00 pm Planning Committee	<b>2</b> 10.00 am Strategic Transport Group 2.00 pm Cabinet	<b>3</b>	<b>4</b>
<b>7</b> Bank Holiday	<b>8</b> 5.00 pm AGM, County Council	<b>9</b> 2.00 pm Planning - Delegated Panel Meeting 5.00 pm Individual Cabinet Member Decisions	<b>10</b> 12.30 pm Welsh Church Fund 2.00 pm County Council	<b>11</b>
<b>14</b> 10.00 am Conservative Group Meeting 10.30 am Lower Wye IDD Advisory Group 2.00 pm Caldicot and Wentlooge Advisory Group	<b>15</b>	<b>16</b> 1.00 pm Bryn y Cwm Area Committee 2.00 pm Planning - Delegated Panel Meeting	<b>17</b> 10.00 am Children and Young People Select Committee	<b>18</b> 10.00 am Place Board
<b>21</b> <b>2018</b>	<b>22</b> 10.00 am Adults Select Committee	<b>23</b> 10.00 am Monmouthshire Housing Association (MHA) 2.00 pm Planning - Delegated Panel Meeting 5.00 pm Individual Cabinet Member Decisions	<b>24</b> 10.00 am Strong Communities Select Committee 2.00 pm Audit Committee	<b>25</b> 10.00 am Digital Programme Board
<b>28</b> School Holiday Start Bank Holiday	<b>29</b>	<b>30</b> 2.00 pm Planning - Delegated Panel Meeting	<b>31</b>	



<b>JUNE, 2018</b>				
<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
				<b>1</b> School Holiday End
<b>4</b> 10.00 am Joint Advisory Group 2.00 pm Democratic Services Committee	<b>5</b> 2.00 pm Planning Committee	<b>6</b> 2.00 pm Cabinet	<b>7</b> 10.00 am Economy and Development Select Committee	<b>8</b>
<b>11</b> 10.00 am Conservative Group Meeting	<b>12</b> 10.00 am Licensing and Regulatory Committee	<b>13</b> 2.00 pm Planning - Delegated Panel Meeting 5.00 pm Individual Cabinet Member Decisions	<b>14</b>	<b>15</b> 1.30 pm Standing Advisory Council on Religious Education (SACRE)
<b>18</b> 10.00 am Standards Committee	<b>19</b>	<b>20</b> 2.00 pm Planning - Delegated Panel Meeting	<b>21</b> 12.30 pm Welsh Church Fund 2.00 pm County Council	<b>22</b> 10.00 am Brecon Beacons National Park Authority
<b>25</b>	<b>26</b>	<b>27</b> 2.00 pm Planning - Delegated Panel Meeting 5.00 pm Individual Cabinet Member Decisions	<b>28</b> 10.00 am Children and Young People Select Committee	<b>29</b>

<b>JULY, 2018</b>				
<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
<b>2</b> 2.00 pm Wye Valley AONB Joint Advisory Committee	<b>3</b> 2.00 pm Planning Committee	<b>4</b> 2.00 pm Cabinet	<b>5</b> 2.00 pm Audit Committee	<b>6</b>
<b>9</b> 10.00 am Conservative Group Meeting 11.00 am Monmouthshire Farm School Endowment Trust 2.00 pm Caldicot and Wentlooge Advisory Group	<b>10</b> 10.00 am Adults Select Committee	<b>11</b> 10.00 am Severnside Area Committee 2.00 pm Planning - Delegated Panel Meeting 5.00 pm Individual Cabinet Member Decisions	<b>12</b> 10.00 am Strong Communities Select Committee	<b>13</b> 10.00 am Digital Programme Board
<b>16</b> 9.00 pm Democratic Services Committee	<b>17</b> 10.00 am Licensing and Regulatory Committee	<b>18</b> 10.00 am Monmouthshire Housing Association (MHA) 10.00 am Central Mon Area Committee 10.00 am Lower Wye Area Committee 2.00 pm Planning - Delegated Panel Meeting	<b>19</b> 10.00 am Economy and Development Select Committee	<b>20</b>
<b>23</b>	<b>24</b> School Holiday Start	<b>25</b> 1.00 pm Bryn y Cwm Area Committee 2.00 pm Planning - Delegated Panel Meeting 5.00 pm Individual Cabinet Member Decisions	<b>26</b> 12.30 pm Welsh Church Fund 2.00 pm County Council	<b>27</b>
<b>30</b> 10.00 am Brecon Beacons National Park Authority	<b>31</b>			

<b>AUGUST, 2018</b>				
<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
		<b>1</b> 2.00 pm Planning - Delegated Panel Meeting	<b>2</b>	<b>3</b>
<b>6</b>	<b>7</b> 2.00 pm Planning Committee	<b>8</b> 5.00 pm Individual Cabinet Member Decisions	<b>9</b>	<b>10</b>
<b>13</b>	<b>14</b>	<b>15</b> 2.00 pm Planning - Delegated Panel Meeting	<b>16</b>	<b>17</b>
<b>20</b>	<b>21</b>	<b>22</b> 2.00 pm Planning - Delegated Panel Meeting 5.00 pm Individual Cabinet Member Decisions	<b>23</b>	<b>24</b>
<b>27</b> Bank Holiday	<b>28</b>	<b>29</b> 2.00 pm Planning - Delegated Panel Meeting	<b>30</b>	<b>31</b>

## SEPTEMBER, 2018

Monday	Tuesday	Wednesday	Thursday	Friday
<b>3</b> School Holiday End 10.00 am Joint Advisory Group	<b>4</b> 2.00 pm Planning Committee	<b>5</b> 2.00 pm Cabinet	<b>6</b> 10.00 am Children and Young People Select Committee 2.00 pm Audit Committee	<b>7</b>
<b>10</b> 10.00 am Conservative Group Meeting 10.30 am Lower Wye IDD Advisory Group 2.00 pm Caldicot and Wentlooge Advisory Group	<b>11</b> 10.00 am Adults Select Committee	<b>12</b> 2.00 pm Planning - Delegated Panel Meeting 5.00 pm Individual Cabinet Member Decisions	<b>13</b> 10.00 am Strong Communities Select Committee	<b>14</b>
<b>17</b> 10.00 am Standards Committee	<b>18</b> 10.00 am Licensing and Regulatory Committee	<b>19</b> 10.00 am Strategic Transport Group 2.00 pm Monmouthshire Housing Association (MHA) 2.00 pm Planning - Delegated Panel Meeting	<b>20</b> 12.30 pm Welsh Church Fund 2.00 pm County Council	<b>21</b> 10.00 am Brecon Beacons National Park Authority
<b>24</b> 2.00 pm Democratic Services Committee	<b>25</b>	<b>26</b> 1.00 pm Bryn y Cwm Area Committee 2.00 pm Planning - Delegated Panel Meeting 5.00 pm Individual Cabinet Member Decisions	<b>27</b> 10.00 am Economy and Development Select Committee	<b>28</b> 10.00 am Place Board

<b>OCTOBER, 2018</b>				
<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
<b>1</b>	<b>2</b> 2.00 pm Planning Committee	<b>3</b> 2.00 pm Cabinet	<b>4</b>	<b>5</b>
<b>8</b> 10.00 am Conservative Group Meeting	<b>9</b>	<b>10</b> 2.00 pm Planning - Delegated Panel Meeting 5.00 pm Individual Cabinet Member Decisions	<b>11</b>	<b>12</b>
<b>15</b>	<b>16</b> 10.00 am Licensing and Regulatory Committee	<b>17</b> 10.00 am Lower Wye Area Committee 2.00 pm Planning - Delegated Panel Meeting	<b>18</b> 10.00 am Children and Young People Select Committee	<b>19</b>
<b>22</b>	<b>23</b> 10.00 am Adults Select Committee	<b>24</b> 10.00 am Severnside Area Committee 2.00 pm Planning - Delegated Panel Meeting 5.00 pm Individual Cabinet Member Decisions	<b>25</b> 12.30 pm Welsh Church Fund 2.00 pm County Council	<b>26</b>
School Holiday Start	<b>30</b>	<b>31</b> 2.00 pm Planning - Delegated Panel Meeting		

<b>NOVEMBER, 2018</b>				
<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
			<b>1</b>	<b>2</b> School Holiday End 10.00 am Brecon Beacons National Park Authority
<b>5</b> 2.00 pm Wye Valley AONB Joint Advisory Committee	<b>6</b> 2.00 pm Planning Committee	<b>7</b> 2.00 pm Cabinet	<b>8</b> 2.00 pm Audit Committee	<b>9</b>
<b>12</b> 10.00 am Conservative Group Meeting 2.00 pm Caldicot and Wentlooge Advisory Group	<b>13</b>	<b>14</b> 10.00 am Central Mon Area Committee 2.00 pm Planning - Delegated Panel Meeting 5.00 pm Individual Cabinet Member Decisions	<b>15</b> 10.00 am Strong Communities Select Committee	<b>16</b>
<b>19</b> 10.30 am Lower Wye IDD Advisory Group	<b>20</b>	<b>21</b> 10.00 am Monmouthshire Housing Association (MHA) 2.00 pm Planning - Delegated Panel Meeting	<b>22</b> 10.00 am Economy and Development Select Committee	<b>23</b> 10.00 am Digital Programme Board
<b>26</b>	<b>27</b> 10.00 am Licensing and Regulatory Committee	<b>28</b> 1.00 pm Bryn y Cwm Area Committee 2.00 pm Planning - Delegated Panel Meeting 5.00 pm Individual Cabinet Member Decisions	<b>29</b> 10.00 am Children and Young People Select Committee	<b>30</b>

<b>DECEMBER, 2018</b>				
<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
<b>3</b> 10.00 am Joint Advisory Group 2.00 pm Democratic Services Committee	<b>4</b> 2.00 pm Planning Committee	<b>5</b> 2.00 pm Cabinet	<b>6</b> 10.00 am Strong Communities Select Committee	<b>7</b>
<b>10</b> 10.00 am Conservative Group Meeting	<b>11</b>	<b>12</b> 10.00 am Monmouthshire Housing Association (MHA) 2.00 pm Planning - Delegated Panel Meeting 5.00 pm Individual Cabinet Member Decisions	<b>13</b> 12.30 pm Welsh Church Fund 2.00 pm County Council	<b>14</b> 10.00 am Brecon Beacons National Park Authority
<b>17</b> 10.00 am Standards Committee	<b>18</b> 10.00 am Adults Select Committee	<b>19</b> 2.00 pm Planning - Delegated Panel Meeting	<b>20</b> 2.00 pm Audit Committee	<b>21</b>
<b>24</b> School Holiday Start	<b>25</b> Bank Holiday	<b>26</b> Bank Holiday	<b>27</b> Bank Holiday	<b>28</b>

<b>JANUARY, 2019</b>				
<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
	<b>1</b> Bank Holiday	<b>2</b> 2.00 pm Planning - Delegated Panel Meeting 5.00 pm Individual Cabinet Member Decisions	<b>3</b>	<b>4</b> School Holiday End
<b>7</b>	<b>8</b> 2.00 pm Planning Committee	<b>9</b> 2.00 pm Cabinet	<b>10</b> 10.00 am Economy and Development Select Committee	<b>11</b> 10.00 am Place Board
<b>14</b> 10.00 am Conservative Group Meeting 10.30 am Lower Wye IDD Advisory Group 1.00 pm Caldicot and Wentlooge Advisory Group	<b>15</b> 10.00 am Licensing and Regulatory Committee	<b>16</b> 10.00 am Strategic Transport Group 2.00 pm Planning - Delegated Panel Meeting 5.00 pm Individual Cabinet Member Decisions	<b>17</b> 12.30 pm Welsh Church Fund 2.00 pm County Council	<b>18</b>
<b>21</b>	<b>22</b>	<b>23</b> 10.00 am Severnside Area Committee 10.00 am Lower Wye Area Committee 2.00 pm Planning - Delegated Panel Meeting	<b>24</b> 10.00 am Children and Young People Select Committee	<b>25</b>
<b>28</b>	<b>29</b> 10.00 am Adults Select Committee	<b>30</b> 10.00 am Monmouthshire Housing Association (MHA) 1.00 pm Bryn y Cwm Area Committee 2.00 pm Planning - Delegated Panel Meeting 5.00 pm Individual Cabinet Member Decisions	<b>31</b> 10.00 am Strong Communities Select Committee 2.00 pm Audit Committee	



<b>FEBRUARY, 2019</b>				
<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
				<b>1</b> 10.00 am People Board
<b>4</b> 2.00 pm Democratic Services Committee	<b>5</b> 2.00 pm Planning Committee	<b>6</b> 2.00 pm Cabinet	<b>7</b>	<b>8</b>
<b>11</b> 10.00 am Conservative Group Meeting	<b>12</b>	<b>13</b> 10.00 am Central Mon Area Committee 2.00 pm Planning - Delegated Panel Meeting 5.00 pm Individual Cabinet Member Decisions	<b>14</b> 10.00 am Economy and Development Select Committee	<b>15</b>
<b>18</b>	<b>19</b> 10.00 am Licensing and Regulatory Committee	<b>20</b> 2.00 pm Planning - Delegated Panel Meeting	<b>21</b> 10.00 am Children and Young People Select Committee	<b>22</b> 10.00 am Digital Programme Board
<b>Page 107</b> School Holiday Start	<b>26</b>	<b>27</b> 2.00 pm Planning - Delegated Panel Meeting 5.00 pm Individual Cabinet Member Decisions	<b>28</b>	

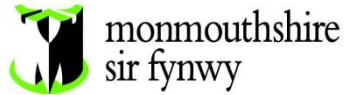
<b>MARCH, 2019</b>				
<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
				<b>1</b> School Holiday End
<b>4</b> 2.00 pm Wye Valley AONB Joint Advisory Committee	<b>5</b> 2.00 pm Planning Committee	<b>6</b> 2.00 pm Cabinet	<b>7</b> 12.30 pm Welsh Church Fund 2.00 pm County Council	<b>8</b>
<b>11</b> 10.00 am Conservative Group Meeting	<b>12</b> 10.00 am Adults Select Committee	<b>13</b> 2.00 pm Planning - Delegated Panel Meeting 5.00 pm Individual Cabinet Member Decisions	<b>14</b> 2.00 pm Audit Committee	<b>15</b>
<b>18</b> 10.00 am Standards Committee	<b>19</b>	<b>20</b> 1.00 pm Bryn y Cwm Area Committee 2.00 pm Planning - Delegated Panel Meeting	<b>21</b> 10.00 am Strong Communities Select Committee	<b>22</b> 10.00 am Place Board
<b>25</b> 10.00 am Joint Advisory Group	<b>26</b>	<b>27</b> 10.00 am Monmouthshire Housing Association (MHA) 2.00 pm Planning - Delegated Panel Meeting 5.00 pm Individual Cabinet Member Decisions	<b>28</b> 10.00 am Economy and Development Select Committee	<b>29</b>

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<b>APRIL, 2019</b>				
<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
<b>1</b> 2.00 pm Democratic Services Committee	<b>2</b> 2.00 pm Planning Committee	<b>3</b> 2.00 pm Cabinet	<b>4</b> 10.00 am Children and Young People Select Committee	<b>5</b>
<b>8</b> 10.00 am Conservative Group Meeting	<b>9</b> 10.00 am Licensing and Regulatory Committee	<b>10</b> 10.00 am Strategic Transport Group 2.00 pm Planning - Delegated Panel Meeting 5.00 pm Individual Cabinet Member Decisions	<b>11</b> 12.30 pm Welsh Church Fund 2.00 pm County Council	<b>12</b>
<b>15</b> School Holiday Start	<b>16</b>	<b>17</b> 10.00 am Severnside Area Committee 10.00 am Lower Wye Area Committee 2.00 pm Planning - Delegated Panel Meeting	<b>18</b> 10.00 am Strong Communities Select Committee	<b>19</b> Bank Holiday
<b>22</b> Bank Holiday	<b>23</b> Bank Holiday	<b>24</b> 2.00 pm Planning - Delegated Panel Meeting 5.00 pm Individual Cabinet Member Decisions	<b>25</b>	<b>26</b> School Holiday End
<b>29</b>	<b>30</b> 10.00 am Adults Select Committee			

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<b>MAY, 2019</b>				
<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
		<b>1</b> 2.00 pm Cabinet 2.00 pm Planning - Delegated Panel Meeting	<b>2</b> 10.00 am Economy and Development Select Committee 2.00 pm Audit Committee	<b>3</b>
<b>6</b> Bank Holiday	<b>7</b> 2.00 pm Planning Committee	<b>8</b>	<b>9</b>	<b>10</b>
<b>13</b> 10.00 am Conservative Group Meeting	<b>14</b> 5.00 pm AGM, County Council	<b>15</b>	<b>16</b> 2.00 pm County Council	<b>17</b>
<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>
<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b>



**SUBJECT:** Bryn y Cwm Area Committee Name Change

**MEETING:** COUNTY COUNCIL

**DATE:** 19<sup>th</sup> April 2018

**DIVISION/WARDS AFFECTED:** Bryn y Cwm Area

**1. PURPOSE:**

1.1 To seek approval to change the name of Bryn y Cwm Area Committee.

**2. RECOMMENDATIONS:**

2.1 That Council approve a change of name from Bryn y Cwm Area Committee to North Monmouthshire Area Committee.

**3. KEY ISSUES:**

3.1 Area Committees are a way to support and ensure Monmouthshire's communities are resilient with a clarity for purpose when seen from a community perspective. The role of the committee is influence at the interface between strategic and local decision-making ensuring that resources are directed to local priorities while remaining citizen focused.

3.2 In March 2017, Council approved the piloting of a new model in Bryn y Cwm, with Area Committees being retained as the sole structure to support joint working in the locality.

3.3 Council subsequently agreed to extend voting rights to community and town councillors who sit on the committee for the duration of the pilot to ensure the committee is able to operate inclusively and provide a voice to its broader membership.

3.4 The Committee has now suggested that its name be changed to provide greater resonance with local people. The Bryn y Cwm name has never truly resonated with the local community. The Area Committee has no decision-making powers within the Constitution and The Monitoring Officer has advised that as this should be a decision of Council.

**4. OPTIONS APPRAISAL**

- 4.1 A number of possible names have been considered with the committee agreeing on North Monmouthshire as the preferred option.

**5. EVALUATION CRITERIA**

- 5.1 The proposed change will be evaluated as part of the evaluation of the pilot scheme as a whole following its conclusion in September 2018.
- 5.2 The evaluation will be made available to Strong Communities Select Committee for scrutiny in October or November 2018.

**6. REASONS:**

- 6.1 To ensure the Area Committee is clearly identified with the geography which it represents.

**7. RESOURCE IMPLICATIONS:**

- 7.1 There are no resource implications

**8. WELLBEING OF FUTURE GENERATIONS IMPLICATIONS (INCORPORATING EQUALITIES, SUSTAINABILITY, SAFEGUARDING AND CORPORATE PARENTING):**

- 8.1 No evaluation has been completed for this proposal.
- 8.2 The impact of this report's recommendations will be reviewed at the end of the pilot and the and criteria for monitoring and review are increased engagement and an increase in the number of recommendations going forward to council and cabinet meetings.

**9. CONSULTEES:**

Bryn y Cwm Area Committee  
SLT  
Cabinet

**10. BACKGROUND PAPERS:**

None

**11. AUTHOR:**

Matthew Gatehouse, Head of Policy and Governance

**12. CONTACT DETAILS:**

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**E-mail:** matthewgatehouse@monmouthshire.gov.uk

## Evaluation Criteria – Cabinet, Individual Cabinet Member Decisions & Council

<b>Title of Report:</b>	<b>Bryn y Cwm Area Committee – Change of Name</b>
<b>Date decision was made:</b>	<b>Scheduled for 19<sup>th</sup> April 2018</b>
<b>Report Author:</b>	<b>Matthew Gatehouse</b>

<b>What will happen as a result of this decision being approved by Cabinet or Council?</b>
<p>Increased inclusivity of decision making at Bryn y Cwm Area Committee.</p> <p>Increase the likelihood of a successful piloting of the new approach to area committees.</p> <p>Opening up and ensuring a more participatory democratic process</p>

<b>What benchmarks and/or criteria will you use to determine whether the decision has been successfully implemented?</b>
<p>There are no specific criteria aligned to this proposal. However the criteria for the evaluation of the whole pilot include:</p> <ul style="list-style-type: none"> <li>• Increased town and community council engagement in area committees.</li> <li>• An increase in the number of recommendations from the area committee to select committees, Cabinet and County Council.</li> <li>• Increased perception amongst local people that they are able to influence decisions in their local area and participate in local democracy.</li> <li>• Increased likelihood that community interests and priorities will be taken into account by the Authority in exercising its functions.</li> </ul>

<b>What is the estimate cost of implementing this decision or, if the decision is designed to save money, what is the proposed saving that the decision will achieve?</b>
There are no financial or non-financial costs associated with implementing the decision

<b>Any other comments</b>

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